

RECORD OF PROCEEDINGS

1117

Minutes of

In Person REGULAR Meeting

JACKSON TOWNSHIP TRUSTEES

Held January 11, 2022

6:00 pm

Financials for  
December 2021

Final Amended  
Certif. for 2021

Supplemental  
Approps. 2021

Then & Now and  
POS.

Mask Mandate

FF Greg Neff off  
probation.

Turn out Gear  
Purchased.

Adoption of Fire  
Code 506.1

American Flag  
Purchase.

Present – Trustee Jakubec, Trustee Hemphill, Fiscal Officer Patton, Police Chief Taillon, Road/Cemetery Sexton Scott Hupko, Battalion Chief Mortimer, Zoning Inspector D’Avignon and 5 guests.

**RESOLUTION #22-001:** Mr. Hemphill moved and Mr. Jakubec seconded the motion to approve the minutes of the December 14, 2021 Regular Trustee Meeting. Roll Call Vote: - Mr. Hemphill - Yes; Mr. Jakubec – Yes. Vote was Unanimous.

**RESOLUTION #22-002:** Mr. Hemphill moved and Mr. Jakubec seconded the motion to approve the minutes of the December 14, 2021 Reorganization Trustee Meeting. Roll Call Vote: - Mr. Hemphill - Yes; Mr. Jakubec – Yes. Vote was Unanimous.

Vouchers and warrants #29741 thru #29836 and Vouchers #572-2021 thru #634-2021-; #1-2022 thru #7-2022 were approved for payment.

**CORRESPONDENCE:**

- Trustees received an email from ODOT about survey crews being on site the week of 1/9/2022 to survey the IR76/Bailey Road interchange.

**OLD BUSINESS:**

**NEW BUSINESS:**

**RESOLUTION #22-003:** Mr. Hemphill moved and Mr. Jakubec seconded the motion approving the following: Cash Summary by Fund, Appropriation Payment Register, Appropriation Register, Revenue Status, Fund Status, Bank Reconciliation and Credit Card Attestations for December 2021. Roll Call Vote: - Mr. Hemphill - Yes; Mr. Jakubec – Yes. Vote was Unanimous.

**RESOLUTION #22-004:** Mr. Jakubec moved and Mr. Hemphill seconded the motion for new fund #2906 Fire Dept. EMS and AMBULANCE SERVICE as of December 2021. Roll Call Vote: - Mr. Hemphill - Yes; Mr. Jakubec – Yes. Vote was Unanimous.

**RESOLUTION #22-005:** Mr. Hemphill moved and Mr. Jakubec seconded the motion for sending the final Amended Certificate for 2021, total amount of \$3,512,771.70, to the Mahoning County Auditor. Roll Call Vote: - Mr. Hemphill - Yes; Mr. Jakubec – Yes. Vote was Unanimous.

**RESOLUTION #22-006:** Mr. Jakubec moved and Mr. Hemphill seconded the motion for supplemental Appropriations that were made in 2021. Roll Call Vote: - Mr. Hemphill - Yes; Mr. Jakubec – Yes. Vote was Unanimous.

**RESOLUTION #22-007:** Mr. Hemphill moved and Mr. Jakubec seconded the motion approving Then and Now Purchase Order – Austintown Township-PO#29739-\$5000; Premier Safety-PO#29815-\$5214.82; Bartow Ford-PO#29799-\$36,566.00. Roll Call Vote: - Mr. Hemphill - Yes; Mr. Jakubec – Yes. Vote was Unanimous.

**RESOLUTION #22-008:** Mr. Hemphill moved and Mr. Jakubec seconded the motion to implement a mask mandate that anyone entering the Government Building, Police Department, Fire Station and Road Department must wear a mask, in the proper way. Also employees when entering an office of another are to wear a mask. If you are in the office by yourself no mask is needed or when eating. New signs will be posted in all Departments and entrance into buildings. Roll Call Vote: - Mr. Hemphill - Yes; Mr. Jakubec – Yes. Vote was Unanimous.

**FIRE:**

- CALL TOTALS – December 12, 2021 through January 9, 2022 at 1411 hours  
Fire Calls: 1, Mutual Aid: 1, Service/Assist: 2, MVA: 5, Alarm Drop/Poss. Fire: 2 (This includes any open burns/smoke invest./controlled burns), Extrication: 0, Medical: 24, HazMat/Gas Leak/CO: 3 - TOTAL: 38 (Call # 454-515 and #1-13)

**RESOLUTION #22-009:** Mr. Jakubec moved and Mr. Hemphill seconded the motion for Greg Neff moving from probationary firefighter to firefighter upon successful completion of his probation. Roll Call Vote: - Mr. Hemphill - Yes; Mr. Jakubec – Yes. Vote was Unanimous.

**RESOLUTION #22-010:** Mr. Hemphill moved and Mr. Jakubec seconded the motion for purchasing Mike Friend turnout gear from Premier for -\$5214.82 using remaining FEMA Grant amount of \$141.16 and the balance to be paid from fire fund. Roll Call Vote: - Mr. Hemphill - Yes; Mr. Jakubec – Yes. Vote was Unanimous.

- Officer ceremony will be at the February 8 trustees meeting.

**RESOLUTION #22-011:** Mr. Jakubec moved and Mr. Hemphill seconded the motion to adopt Ohio Fire Code 506.1. This would allow the Jackson Township Fire Department to require Knox boxes. We would only be requiring Knox boxes on any commercial structure that receives a certificate of occupancy after the date that this has been adopted. Having these Knox boxes will help the fire department by giving us access to buildings if there were to be an emergency without having to wait for the property owner to meet us at the scene to allow us to gain entry, while also being able to secure the building after the incident. Roll Call Vote: - Mr. Hemphill - Yes; Mr. Jakubec – Yes. Vote was Unanimous.

**ROAD:**

- Vehicle/Sign Inspections are done for December 2021.
- CEMETERY REPORT - Burials -1 ; Foundations – 0; Graves – 0.
- Mr. Hupko confirmed Salt pricing from ODOT for 2021/2022 season - \$45.29/Ton. Cost of salt for 2020/2021 was \$64.17/Ton.
- Mr. Hupko and Ms. Borchert laundered all the flags that decent. We need to purchase 30 new ones from Western Reserve Flag for \$22.00/flag - \$660.00/Total.

**RESOLUTION #22-012:** Mr. Jakubec moved and Mr. Hemphill seconded the motion to purchase 30 new American flags from Western Reserve Flag for \$660.00. Roll Call Vote: - Mr. Hemphill - Yes; Mr. Jakubec – Yes. Vote was Unanimous.

- The trustees approved getting prices for removal and disposal of 3 large pine trees behind the Government Building where the Zoning Office is located.

**POLICE:**

- 170/3858-Total calls, 106/1139-Calls for Service, 3/81-Observed Calls, 59/599-Assist other agencies and 2/31-Domestic Violence call - 88/1483-Traffic Stops, Resulting in 68/1251 Warnings, 22/297 Citations, 6/87 Traffic Crashes, 1/13 OVI Arrest.
- 350/4832-Residential Security Checks, Senior watch-3/36, 7/68-Arrests, 0/2Felony & 7/62 Misdemeanant by our Detective and Patrol Division
- Reserve Officers worked a total of 92/434 hours. - Officers traveled 7,034/97,509 miles patrolling the township. An average of 65 miles per shift.
- Approved vacation carry over. Required per re-organizational meeting 12/29/2020: Chief Taillon 37 hours, Asst Chief Rozzi 69.92 hours, Sgt. Schneider 14.42 hours, Officer Storey 22.93 hours, Officer Shively 34 hours, Officer Jones 18.56 hours.

**ZONING:**

- Permit and Fees - Zoning permits 2021 - (2) Residential Garage, Certificate of Compliance
- Fees for Zoning Permits--\$173.00 - 2022 - (0) - Appeals/Zone Change Fees— \$0 - Total all Fees \$173.00 -
- Year-to-Date Total Collected: \$0; Year-to-Date Permits Issued: 0; Year-to-Date Total Valuation of New Investment: \$0
- Projects in the pipeline: Approved - American Transmission Systems – 12185 Bailey Court E \$54,000 permit fee, Purfoods Office Addition – 12485 Commissioner \$24,000 permit fee, Detached Garage – 2919 N Lipkey Rd 480.00 permit fee
- Public Meetings: Zoning Commission – Will Meet January 12, Zoning Appeals Board – Will Meet January 27
- Complaints and Violations - Total 13 Open Complaints, 0 New Complaints, 0 Closed cases, 13 Cases ongoing (0 – 2022, 6 – 2021, 4 – 2020, 3 – 2019)
- Other - Gas line Extension project planned for Commissioner Drive
- Mr. Hemphill would like to check out the process for utility lines right of township roads. If we are allowed to require permits.

**PUBLIC COMMENT:**

- Mr. Gary Hemphill advised that the Annual Citizen’s Association Community Dinner would be postponed due to Covid.

There being no further business to come before the Board, the meeting adjourned at 6:32pm.

Alan Hemphill, Trustee Chair

Tom Frost, Trustee Co-Chair

John Jakubec, Trustee

Judy A. Patton, Fiscal Officer