

JACKSON TOWNSHIP TRUSTEES

Held April 13, 2021

6:00 pm

Road Dept.  
Personnel

Opening of  
Parks

Financials for  
March 2021

Worker’s Comp  
Administrator

All  
Encompassing  
Ins.

Schaffer Road  
Resurfacing-  
Mahoning Co.  
Commissioners

Hurst Strong-  
Arm Tool.

Present – Trustee Jakubec, Trustee Frost, Fiscal Officer Patton, Police Chief Taillon, Road/Cemetery Sexton Scott Hupko, Fire Chief Graham, Zoning Inspector D’Avignon and 8 guests.

**RESOLUTION #21-030:** Mr. Jakubec moved and Mr. Frost seconded the motion to approve the minutes of the March 16, 2021 Regular Teleconference/Video Trustee Meeting. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes. Vote was Unanimous.

Vouchers and warrants #29386 thru #29424 and Vouchers #2021-96 thru #2021-144 were approved for payment.

**CORRESPONDENCE:**

- Received an email from Dave Carver, president Hot Stove, stating that they are following the OHSAA guideline when they use Liberty Park Ballfields and the Jackson Milton School requirements. These include, wearing masks when not in play (coaches always wear masks), taking temperatures and assessing symptoms at every practice.
- Trustees received an email and letter from Prosecutor Paul Gains REF: Am.Sub.House Bill No.1 (eff. 4-12-21) – Limits on Restraints of Female Juveniles and Pregnant, Arrestees, and Prisoners.

**OLD BUSINESS:**

- Road Dept. part-time interview update. Mr. Jakubec reported that they interviewed 3 people and Mr. John Evans will be hired by Callos providing he passes all the pre-employment testing.

**RESOLUTION #21-031:** Mr. Jakubec moved and Mr. Frost seconded the motion for the opening of Jackson Park, Gazebo, Liberty Park, Ballfields and Pavilion as of April 15, 2021. Signs will be posted for following all the CDC and State guidelines. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes. Vote was unanimous.

- Covid-19 Impact Status Update for the rest of the township buildings will remain closed and will follow all the current Covid-19 guidelines. The trustees will address the status at May Trustee Meeting.

**NEW BUSINESS:**

**RESOLUTION #21-032:** Mr. Frost moved and Mr. Jakubec seconded the motion approving the following: Cash Summary by Fund, Appropriation Payment Register, Appropriation Register, Revenue Status, Fund Status, Bank Reconciliation and Credit Card Attestations for March 2021. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes. Vote was unanimous.

**RESOLUTION #21-033:** Mr. Frost moved and Mr. Jakubec seconded the motion to remain with Sedgwick/CareWorks, group rating Administrator for Workers Compensation payment \$1250.00 for 2021. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes. Vote was unanimous. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes. Vote was unanimous.

**RESOLUTION #21-034:** Mr. Jakubec moved and Mr. Frost seconded the motion for OTARMA Anniversary outline and contribution invoice - \$40,174 payment (Ambulance is included and new valuations are in invoice pricing) – A rebate check will be mailed \$2690.75 as part of the 2021 Capital Distribution. Last year’s payment was for \$40,244.00. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes. Vote was unanimous.

**RESOLUTION #21-035:** Mr. Jakubec moved and Mr. Frost seconded the motion to enter into an Agreement from Mahoning County Commissioners for the sole purpose of Resurfacing Township Road Project for a total of \$50,000. Proposed project will be for the resurfacing of Shaffer Road. MS Consultants will be the Engineers. Signed agreement sent to Commissioners and copy is in filed. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes. Vote was unanimous.

- A new Rental agreement was signed with Cintas. Uniform rental was added mat and towels rental prices went down 5% and only one service charge that has been reduced by 25% new agreement is for 48 mos. with cancellation at any time.
- UAN, Auditor of State replaced their old Dell computers with new HP ones. We now have a laptop and the Dell desk tops and Windows & Microsoft Office was given to the township.

**FIRE:**

- CALL TOTALS\_ - March 16, 2021 – April 13, 2021 (as of 13:00 hrs.)
- Fire Calls: 8, Medical Calls: 20, Mutual Aid: 0, Service/Assist Call: 8, MVA: 1Alarm Drops/ Poss. Fire: 4 (This includes any open burns/smoke invest./Controlled burns)Extrication: 0, HazMat /Gas Leak/CO: 2 - TOTAL: 45 (Call # 00081 - 000127)
- New lockers purchased by the association installed in the station.
- FDIC has been moved once again resulting in us cancelling attendance for 2021 and looking to potentially attend in 2022

**RESOLUTION #21-036:** Mr. Frost moved and Mr. Jakubec seconded to motion to purchase a Hurst Strong-arm forcible entry/extrication edraulic tool purchase price of \$6,358.50. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes. Vote was unanimous.

- Squad 62/Ambulance all tools and equipment has been installed and it is ready for full service. Already went on its first call.

**ROAD:**

- Vehicle/Sign Inspections are done for March 2021.
- Tractor quotes update. The trustees have 4 quotes to review.
- Graves Purchased– 3, Foundations – 4, 1 Burial
- Yearly Burial Reports for 2018, 2019, 2020 and Year to date 2021 was given to trustees. Mr. Frost commented that Mr. Hupko and Ms. Novak are doing great work entering the grave/deeds into the Pontem System.
- Mr. Jakubec advised he is getting prices for ditching on Blott Road at a residents house toward Rosemont Road.

**POLICE:**

- 200-Total calls, 112-Calls for Service, 16-Observed Calls, 64-Assist other agencies and 8-Domestic Violence call, 183-Traffic Stops, Resulting in 159-Warnings, 29-Citations, 2-Traffic Crashes, 2-DUS and 1-OVI Arrest, 967-Residential Security Checks, 3-Senior citizen welfare checks
- 6-Arrests, 1-Felony & 5-Misdemeanant by our Detective and Patrol Division’s
- Reserve Officers worked a total of 16 hours. Officers traveled 9531 miles patrolling the township. An average of 83 miles per shift.
- Asst, Chief Rozzi to attend Taser Instructor recertification class on May 7, 2021 8:00AM – 5:00 PM, at the Canton Police Department. Cost \$395.00
- Officer David Shively to attend Interview & Interrogation for Law Enforcement training May 25 – 27, 2021 at the Ohio State Highway Patrol Academy. Because we are a member of Magloclen there is no cost to us for the training. Expenses will be for room and board plus daily food stipend. To cross train employee’s
- On March 18, 2021 Jackson PD was recognized by the Ohio Collaboration & received Final certifications for Group 1, 2, 3 and now Group 4. (Vehicle pursuit)
- WRTA update-They have had meetings with Mom’s Meals to help solve a serious safety problem. They are researching a different bus stop to elevate dangerous foot traffic concerns.
- New law HB-1 Pregnant female, adult & juvenile. Law took effect April 12, 2021. The Chief advised we have updated our policies and procedures. All of our officers have had training is up to date.
- Leonard Parkway at Bailey Road update. Wrong way drivers. Working with Mike from Mahoning County Engineers Office.
- Larkin Ford said the new Ford has been built and is waiting to be shipped to the dealership.
- The Jackson Police Department vehicle auction will be held on Monday, May 3, 2021 it will begin 5:30pm at the Township Maintenance Building. 13 vehicles will be in the auction. The trustees discussed where they wanted to sell the chipper that we have. They talked about the auction, OTA magazine or GovDeals.com. They decided on GovDeals.com with a minimum bid.

**ZONING:**

Permit and Fees

- Zoning permits (6) – New Industrial, Commercial Fence, Ag Exempt, In-ground Pool, (2) Accessory Bldg
- Fees for Zoning Permits--\$5,397.00 - Appeals/Zone Change Fees—\$150.00 1 Plan Review - Total all Fees \$5,582.00
- Year-to-Date Total Collected: \$9,443.00 - Year-to-Date Permits Issued: 18
- Year-to-Date Total Valuation of New Investment: \$1,521,000
- Projects in the pipeline:  
Universal Stainless – New Sign  
Amazon – Parking lot expansion  
American Transmission Systems – 12185 Bailey Court East

# RECORD OF PROCEEDINGS

Minutes of

Teleconference/VideoRegular Meeting

## JACKSON TOWNSHIP TRUSTEES

Held April 13, 2021 Page 2 of 2 Pages 6:00pm

- ZONING:**
- Public Meetings: Zoning Commission –
  - Will meet April 13 - Case 2021-03ZC Hively Zone Change A-SER, R-1, R-2 to IL  
Case 2021-04ZC Plan Development Review Quality Metal Works  
Case 2021-02ZC Official Zoning Map review
  - Zoning Appeals Board – Met March 25 Appeals - Case 2021-01ZA – Approved Garage size variance 2241 S. Lipkey  
Next scheduled meeting April 22 (currently no new business)
  - Complaints and Violations - Total 15 Open Complaints - 1 New Complaints - 2 Closed case - 14 Cases ongoing  
Requested quotes from 3 contractors and only received 1 proposal for 9135 New Rd nuisance abatement. Inspector D’Avignon will search for others not necessarily demo contractors. Will advertise in another media.
- PUBLIC COMMENT:**
- Ms. Jean Sudimak feels that the trustees should go back to meetings in the Government Building for Trustee and Zoning. The room is big enough to open for these meetings with proper CDC guidelines. She thinks the virtual meetings are deterring people’s attendance.

There being no further business to come before the Board, the meeting adjourned at 7:10pm.

Alan Hemphill, Trustee Chair

Tom Frost, Trustee Co-Chair

John Jakubec, Trustee

Judy A. Patton, Fiscal Officer