

JACKSON TOWNSHIP TRUSTEES

Held January 15, 2019 6:00 pm

Present – Trustee Frost, Trustee Jakubec, Fiscal Officer Patton, Fire Chief Dave Graham, Road/Cemetery Dept.-Mark Plant, Police Chief Taillon, Zoning Inspector Locke and 31 guests.
RESOLUTION #19-001: Mr. Frost moved and Mr. Jakubec seconded the motion to approve the minutes of the December 11, 2018 Regular Trustee Meeting with a correction that Inspector Locke was in attendance. Vote was unanimous.
RESOLUTION #18-002: Mr. Frost moved and Jakubec seconded the motion to approve the minutes of the December 14, 2018 Special Trustee Meeting. Vote was unanimous.
RESOLUTION #18-003: Mr. Jakubec moved and Mr. Frost seconded the motion to approve the minutes of the December 27, 2018 Reorganization Trustee Meeting. Vote was unanimous.
Vouchers and warrants #28067 thru #28174 and Vouchers #553-2018 thru # -593-2018 & 1-2019 thru 25-2019 were approved for payment.

CORRESPONDENCE:

- Email from Brenda Fargo, NOPEC, about 2 required advertised public hearings jointly between Jackson, Ellsworth and Berlin Townships on the NOPEC Plan of Operation and Governance on Tuesday, January 22. The one at 2:00 will be hosted by Ellsworth Township and the 6:00 one will be hosted by Jackson Township. She will attend both hearings to explain the program to attendees and answer questions. These will meet the requirement for public hearings for all three townships.

OLD BUSINESS:

- Correction in the Reorganization Minutes from January 12, 2018 – Lisa Storey, Zoning Compliance Officer pay changed from 11.77/hr. to 12.12/hr. - \$16.24 paid to Callos. She has been paid correctly with Callos.
- Mr. Jakubec reported they are moving forward with the restroom in the road department building.
- Mr. Frost reported that the Engineer’s office is moving along with a traffic study for speed reduction from the Meander Bridge on Mahoning Avenue through the center of Jackson.

NEW BUSINESS:
RESOLUTION #19-004: Mr. Jakubec moved and Mr. Frost seconded the motion approving the following: Cash Summary by Fund, Appropriation Payment Register, Appropriation Register, Revenue Status, Fund Status and Bank Reconciliation for December 2018. Vote was unanimous.

RESOLUTION #19-005: Mr. Frost moved and Mr. Jakubec seconded the motion revising our Credit Card Revision Policy that we approved at our December 11, 2018 Trustee Meeting. The revision is per the credit card policy sample that was on line from the OTA. Assistant Prosecuting Attorney Karen Markulin Gaglione approved the OTA policy. Vote was unanimous.

- Our first Amended Certificate for 2019 will be sent to the Mahoning County Auditor.

RESOLUTION #19-006: Mr. Frost moved and Mr. Jakubec seconded the motion to name Mr. John Jakubec as Jackson Township’s appointment for Representative to Mahoning County Sanitary District.

RESOLUTION #19-007: Mr. Frost moved and Mr. Jakubec seconded the motion approving inter-fund advance payback – from Police 2081-Advance #24 - \$7238.00 & #25 - \$17,100.00 – Payback to General – 1000 - \$24,338.00 Total. Vote was unanimous.

- Mahoning County no longer permits us to participate in the county’s life insurance program. For January 2019 we have enrolled with Consumers Life through Medical Mutual. We are seeking other costs and may reduce amount for term life.

RESOLUTION #19-008: Mr. Frost moved and Mr. Jakubec seconded the motion to renew our Group Rating Program for 2020 Workers’ Compensation Care Works Group Rating Program. Total Due \$1,159.00. Savings overview – Projected Discount – 45% - Annual group premium savings - \$3579.00. Vote was unanimous.

RESOLUTION #19-009: Mr. Jakubec moved and Mr. Frost seconded the motion for noxious weed mowing charges for township property to be put on property taxes for 2018.
7/2/18- #50-024-0-019-.00-0 - \$400.00; 7/31/18 - 50-012-0-003.00-0 - \$125.00; 50-046-0-016.00-0 - \$200.00; 50-029-0-008.00-0 - \$125.00; 9/5/18 - 50-025-0-021.00-0 - \$125.00 - Total Charges - \$975.00 Vote was unanimous.

RESOLUTION #19-010: Mr. Frost moved and Mr. Jakubec seconded the motion for payment of OPWC loan for \$4264.97 – CF08L-Gault Road/Blott Road Management Project & CF25G-Blott Road Safety Upgrade-Phase II. Vote was unanimous

RESOLUTION #19-011: Mr. Jakubec moved and Mr. Frost seconded the motion to purchase from Conultech two new Dell 3060 Desktops – 20GB Ram 3yr Service, 22” Dell Monitor Office & Home Business 2019, shipping and install - \$2648.00/Total. These would be to replace Zoning Inspector & Adm/Cemetery desktops. Vote was unanimous.

- Void Warrant #027851 - \$100.00 – Treasurer State of Ohio for State Purchasing enrollment. We did not enroll in State Purchasing.
- OTA Conference in Columbus, January 27 thru 2/2/19.
- We need to have a complete inventory listing by departments turned into Fiscal Officer. The inventory is needed for insurance replacement. We can also include pictures or video.

FIRE:

- Fire Report for December 11, 2018 through January 14, 2019.
 - Fire Calls- 0, Medical Calls – 13, Mutual Aid – 2, Service/Assist Call – 4, MVA – 2, Alarm Drops/Poss. Fire – 7, Extraction – 0, HazMat/Gas Leak/CO – 0 Total 28 (Call#331-348 – 2018; - 1-10-2019. Fuel – #61-0 Gal; #66-29.5 Gal; #67-0 Gal; #65-0 Gal; #64-0 Gal; #63-0 Gal.

- 3 Officers graduated from Fire Officer I & II – Battalion Chief McDougal, Firefighter/EMT - Mike Mortimer, Firefighter - Carey Yeager.

- Mr. Frost advised that the Service Agreement for Emergency Medical and Ambulance from Lanes will be sent to the Prosecutor’s Office for their review.

ROAD:

- Vehicle/Sign Inspections are done for December 2018.

POLICE:

- 117/1551-Calls for Service, 52/512-Observed Calls. Total calls for the year 3892 (increase of 49calls this year), 121/1714-Traffic Stops, Resulting in 129/1254 Warnings, 40/625 Citations, 4/92 Traffic Crashes, 1/14 OVI Arrest.
- 581/5759-Residential Security Checks, (increase of 218) 0/24 Senior citizen welfare checks
- 6/141-Arrests, 0/61 Felony & 6/80 Misdemeanor by our Detective and Patrol Division’s
- Reserve Officers worked a total of 72/1969 hours
- Officers traveled 8,535/108,283 miles patrolling the township. An average of 80 miles per shift.

RESOLUTION #19-012: Mr. Frost moved and Mr. Jakubec seconded the motion approving Chief Taillon & Asst. Chief Rozzi travel to Columbus on Tuesday, April 2, 2019 for the Ohio Criminal Justice Services for a free Grant writing session. Vote was unanimous.

RESOLUTION #19-013: Mr. Jakubec moved and Mr. Frost seconded the motion for Chief Taillon and Asst. Chief Rozzi to attend the 2019 Chiefs’ & Upper Command Staff In-Service & Annual Conference held in Columbus Downtown Hilton May 5-7, 2019. Registration for Double Occupancy is \$1,130.00. Vote was unanimous.

RESOLUTION #19-014: Mr. Frost moved and Mr. Jakubec seconded the motion to purchase 2 Dell 3060 Desktop computers - for Police Department, Chief and Assistant Chief, \$1230.88/ea. computers that are 7 years old and failing. The Chiefs has crashed and needs to be replaced. See quote from Conultech for new Dell computer. Vote was unanimous.

ZONING:

- Applications for zoning permit-7, 1 application approved, 6 applications denied, Fees for applications--\$240.00, Appeals board cases-63060
- Fees for appeals cases-\$850.00
- Total all fees-\$1,090
- Dunkin Donuts—making progress, 5 variances will be heard this week on the 17th @ 5pm, One for parking, and 4 for signage
- North Salem Warren Rd storage units has applied for a variance to add one additional unit to the existing two. This also will be heard this week on the 17th.
- Yuhas, 1450 N Salem Warren Rd., progress is moving forward
- Kincade, 9135 New Rd., We just received the phone number for the attorney which one of the siblings is working with.
- 10331 New Rd., messages have been left for the attorney to give me an update. Ms Locke is going to call the bar association in Carroll County and register a complaint with them.

RESOLUTION #19-015: Mr. Jakubec moved and Mr. Frost seconded the motion appointing Mr. Anthony Dommenick as alternate on the Zoning Commission. Vote was unanimous.

Financial Reports-December 2018

Revised Credit Card Policy

Rep to Mah. Co. Sanitary District Advance Payback

Group Rating Workers Comp

Noxious Weed Mowing Charges

OPWC Loan Payment 2 New Dell Computers-Adm/Zoning

Grant Writing Session

Chiefs In-Service Conf.

2 New Dell Computers for Police.

Zoning Com. Alternate

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

JACKSON TOWNSHIP TRUSTEES

Held January 15, 2018

6:00pm

Headstone
Workshop -
Covenanter
Cemetery

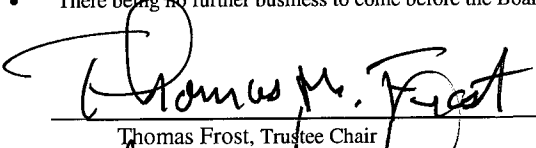
PUBLIC COMMENT:

- Natalie Dechant gave information on individuals who are buried at the Covenanter Cemetery dating back to the 1700's. The Historical Society and Ewing family members are participating in a workshop in the summer to demonstrate 6 procedures on how to clean and restore the headstones at the cemetery. There were Historical Society and family members of individuals who are buried in the cemetery present who are in favor of preserving the headstones.

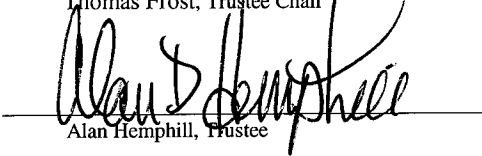
RESOLUTION #19-016: Mr. Frost moved and Mr. Jakubec seconded the motion giving permission for the workshop that is going to be conducted by Mr. Mark Morton, Cemetery Conservators for United Standards and Gravestone Guardians of Ohio, for the North Jackson Historical Society. The trustees advised that Jackson Township has to be named on the liability insurance of the person who will be holding the workshop. He and everyone else who is going to participate in the class will have to sign hold harmless waivers. The trustees will also need written permission from family members that is there any damage or loss of headstones that the township is not responsible with any cost to replace the stones. Vote was unanimous.

- Mr. Gary Hemphill advised that Community Dinner will be on January 28, 2019 at Dino's Restaurant.
- Mr. Fred Schrock thanked everyone who was involved with placing the wreath's at Jackson Cemetery on Veterans graves for Christmas. They program will be continued next year sponsored by various organizations in the township. Mr. Schrock would like our policy for impounding of vehicles be reviewed. As it is now it can be very costly for individuals if their car is impounded. Mr. Gary Hemphill thanked Fred and his wife for all the work they put into researching and marking down all the veteran's graves in Jackson Cemetery. Chief Taillon advised that our impound policy is right out of the ORC. While officers can use some discretion we have to follow the law for fines and towing.
- Ms. Jean Sudimak told everyone about the digital sign that the Citizen's Association have installed. She advised everyone to contact Mr. Hemphill with any community events they would want on the sign.

- There being no further business to come before the Board, the meeting adjourned at 7:10pm.


Thomas Frost, Trustee Chair


John Jakubec, Trustee Co-Chair


Alan Hemphill, Trustee


Judy A. Patton, Fiscal Officer