

## JACKSON TOWNSHIP TRUSTEES

	Held	December 15, 2015	6:00 pm	
<p><b>OPWC GRANT RESOLUTION FOR FINAL PAPERWORK</b></p>		<p>Present – Trustee Frost, Trustee Hemphill, Trustee Harkleroad, Fiscal Officer Patton, Fire Chief Graham, Road/Cemetery Worker Jim Williamson, Police Chief Taillon, Zoning Inspector Locke and 7 guests.</p> <p><b>RESOLUTION #15-126:</b> Mr. Harkleroad moved and Mr. Hemphill seconded the motion to approve the minutes of the November 17, 2015 Regular Trustee Meeting. Vote was unanimous.</p> <p>Vouchers and warrants #25780 thru #25871 EFTs #503-2015 thru #560-2015 were approved for payment.</p> <p><b>CORRESPONDENCE:</b></p> <ul style="list-style-type: none"> <li>Received a letter from Assistant Prosecuting Attorney Karen Markulin Gaglione about David Martin grave marker.</li> <li>A letter was sent from Attorney Mark S. Finamore with a checklist for yearend re-organizational meeting.</li> </ul> <p><b>OLD BUSINESS:</b></p> <p><b>RESOLUTION #15-127:</b> Mr. Hemphill moved and Mr. Harkleroad seconded the motion AUTHORIZING THE CHAIRMAN, for BOARD OF JACKSON TOWNSHIP TRUSTEES TO SUBMIT APPLICATIONS, AND TO EXECUTE CONTRACTS AND ACT AS CHIEF EXECUTIVE OFFICER FOR THE OHIO PUBLIC WORKS COMMISSION, PROGRAM YEAR 2016, OPWC FUNDED PROJECT; NAMELY THE COMMERCE PARK INFRASTRUCTURE REPAIR PROJECT, AND TO DESIGNATE THE TOWNSHIP FISCAL OFFICER AS CHIEF FINANCIAL OFFICER FOR ALL GRANT DOCUMENTS FOR THE PROJECT AND TO DESIGNATE MS CONSULTANTS, INC. AS THE PROJECT MANAGER, AND DECLARING AN EMERGENCY.</p> <p>WHEREAS, Jackson Township hereby requests a grant in the amount of \$71,820.00 from the Ohio Public Works Commission for the Year 2016 Commerce Park Infrastructure Repair Project.</p> <p><b>NOW, THEREFORE, BE IT RESOLVED,</b> by the Board of Trustees of Jackson Township, Mahoning County, Ohio:</p> <p><b>Section 1:</b> That the Chairman, Board of Jackson Township Trustees is hereby authorized and directed to make application, enter into an agreement and execute appropriate documents and contracts with the Ohio Public Works Commission for the Year 2016 Commerce Park Infrastructure Repair Project.</p> <p><b>Section 2:</b> That the Township Fiscal Officer is hereby designated as Chief Financial Officer relative to all grant documents pertaining to the Year 2016 Commerce Park Infrastructure Repair Project.</p> <p><b>Section 3:</b> That ms consultants, inc. is hereby designated as Project Manager for the Year 2016 Commerce Park Infrastructure Repair Project.</p> <p><b>Section 4:</b> That this Resolution is hereby declared to be an emergency necessary for the preservation of the public peace, health, safety, and welfare of the citizens of Jackson Township. Said emergency exists by reason of the fact that it is necessary to submit a passed copy of this Resolution with the Project application to the Ohio Public Works Commission in order to secure appropriate funding for the Year 2016 Commerce Park Infrastructure Repair Project. Roll Call Vote: Mr. Hemphill – Yes; Mr. Harkleroad – Yes; Mr. Frost Absent.</p> <p><b>RESOLUTION #15-128:</b> Mr. Frost moved and Mr. Harkleroad seconded the motion dismantle the playground equipment at Liberty Park. We will discard the pieces that our no longer in compliance and store the other items on pallets. Vote was unanimous.</p>		
<p><b>PLAYGROUND EQUIP. DISMANTLE</b></p>		<p><b>NEW BUSINESS</b></p> <p><b>RESOLUTION #15-129:</b> Mr. Harkleroad moved and Mr. Hemphill seconded the motion approving Cash Summary and Financial Reports for November 2015. Vote was unanimous.</p> <p><b>RESOLUTION #15-130:</b> Mr. Harkleroad moved and Mr. Hemphill seconded the motion approving inter-fund advance payback. Originally advance \$55,000.00 from General Fund (1000) to Police Fund (2081) on 4/22/2015. Vote was unanimous.</p> <p><b>RESOLUTION #15-131:</b> Mr. Hemphill moved and Mr. Harkleroad seconded the motion approving inter-fund advance payback originally advanced from General Fund (1000) to Fund 4901 for purchase of police vehicle. Advancing back \$17,580.26, sale of police confiscated vehicles to General Fund. Balance of \$18,182.74 will be paid back in 2016 after sale of other vehicles. Vote was unanimous.</p> <p><b>RESOLUTION #15-132:</b> Mr. Hemphill moved and Mr. Harkleroad seconded the motion approving Temporary Appropriations for first quarter 2016 totaling \$933,700.00. Vote was unanimous.</p> <p><b>FIRE:</b></p> <ul style="list-style-type: none"> <li>Chief Graham gave the fire department report for November 2015.</li> <li>The Fire Department had a control burn of 2 model homes at Bailey Road and I76.</li> <li>4 new firefighters will be taking a new firefighter training course for \$1300/ea.</li> <li>Chief Graham talked about going with Canfield for dispatching of fire calls. There would be a onetime cost of \$2300 for dispatching equipment and \$260.00 more a month. The trustees would like more information this and other dispatching sources.</li> </ul> <p><b>ROAD:</b></p> <ul style="list-style-type: none"> <li>Mr. Williamson reported that the heaters have been installed in the Road Garage. Still waiting for Boak &amp; Sons to install the insulation in the roof decking.</li> <li>Mr. Williamson and Mr. Plant are still organizing and cleaning the garage.</li> </ul> <p><b>POLICE:</b></p> <ul style="list-style-type: none"> <li>83-Calls for Service, 75-Observed Calls, 181-Traffic Stops, Resulting in 116 Warnings, 79 Citations, 6 Traffic Crashes, and 0 OVI Arrest</li> <li>320-Residential Security Checks, 6-Senior citizen welfare checks.</li> <li>7-Arrests, 1 Felony &amp; 6 Misdemeanor by our Detective and Patrol Division's</li> <li>Reserve Officers worked a total of 90 hours. Officers traveled 9,415 miles patrolling the township. For an average of 96 miles per shift.</li> </ul> <p><b>RESOLUTION #15-133:</b> Mr. Harkleroad moved and Mr. Frost seconded the motion accepting the resignation of part-time officer Nicholas Ritchie effective November 29, 2015 due to opportunities with his full-time employment. Vote was unanimous.</p> <p><b>ZONING:</b></p> <ul style="list-style-type: none"> <li>Zoning Permits and Applications - 2 Permits – 1 accessory building, and 1 occupancy permit, 1 conditional use application, 2 permits were denied, 2 appeals/variances applications, 1 zoning resolution purchased.</li> <li>Land use (comprehensive plan) has been updated and is in the hands MCPC. This will be presented along with the other townships to the Commissioners at the January meeting to be signed</li> <li>10021 Mahoning Avenue. Contacted Karen Gaglione again. I have had no response from Mike McBride with Pros. Office. Karen is checking to see what the problem is.</li> <li>Mobile home park; one of the owners came in to advise me how they are proceeding with rehab on the mobile homes. Advised of what can and cannot be done since they are nonconforming.</li> <li>Contacted Arkinetics, Architect Co., looking for new updates on Spitzer. Left a message.</li> <li>Call from surveyor needing info on property at S. Lipkey and possible rezoning. No further info</li> <li>Property owner from Jackson Meadows needed info on sheds and mailboxes</li> <li>Working with Tucker Cope, Engineering Co., Extrudex and Dominion Gas for an access drive that Extrudex wants to construct over a natural gas line.</li> <li>Met with Architect Co. regarding PAM trucking, changes and remodeling on existing building. Reviewed architectural plans.</li> <li>Call from Tom Michaels, Pros. Office, had some questions about property on Kirk Rd. Advised of property on Gladstone with delinquent taxes.</li> <li>Emailed resident zoning district info for his neighborhood on New Rd.</li> <li>Spoke with Mike Conway from MVEDC regarding new access drive for Extrudex. He emailed me road requirement specs</li> <li>Convenient store with bright flashing lights has been addresses and has stopped.</li> <li>Call from individual looking for property zoned agriculture on SR 45. He said he would stop by the office.</li> <li>Spoke with Sonny Delmont, box trailer sitting outside the fenced area. The trailer is gone.</li> <li>Left message At North Coast Grinding to contact me. No reply yet.</li> <li>Emailed information for business district to architect.</li> <li>4 calls from businesses regarding signage.</li> <li>6 calls from appraisers/realtors needing info on residential property and industrial property.</li> <li>Health Department has been called on a vacant house at 11179 Mahoning Avenue.</li> <li>Received a call from a surveyor about re-platting of Dr. Orr's property.</li> </ul>		
<p><b>FINANCIAL REPORTS ADVANCE PAYBACK ADVANCE PAYBACK POL. CRUISER</b></p>				
<p><b>TEMP 2016 APPROPS</b></p>				
<p><b>NICHOLAS RITCHIE RESIGNATION</b></p>				

# RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

## JACKSON TOWNSHIP TRUSTEES

Held December 15, 2015

6:00pm

### ZONING:

### PUBLIC COMMENT:

**RESOLUTION #15-134:** Mr. Hemphill moved and Mr. Frost seconded the motion to enter into Executive Session per ORC 121.22(G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Roll Call Vote: Mr. Harkleroad-Yes; Mr. Hemphill-Yes; Mr. Frost-Yes. Vote was unanimous.

**RESOLUTION #15-135:** Mr. Frost moved and Mr. Hemphill seconded the motion to re-convene after Executive Session, Roll Call Vote: Mr. Harkleroad-Yes; Mr. Hemphill-Yes; Mr. Frost-Yes. Vote was unanimous.

**RESOLUTION #15-136:** Mr. Frost moved and Mr. Hemphill seconded the motion to look into having the John Deere tractor and all the implements auctioned off by Kiko Auctioneers. Vote was unanimous.

There being no further business to come before the Board, the meeting adjourned at 9:21pm.

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Thomas Frost, Trustee, Trustee Chair

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Alan Hemphill, Trustee Co-Chair

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Olin Harkleroad, Trustee

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Judy A. Patton, Fiscal Officer