

JACKSON TOWNSHIP TRUSTEES

Held March 11, 2025 5:00pm

Present: Trustee Frost, Trustee Jakubec, Fiscal Officer Patton, Zoning Inspector Bill D’Avignon, Police Chief Rozzi, Fire Chief Mortimer and 10 guests Road/Cemetery Scott Hupko and Trustee Hemphill was excused.
RESOLUTION #25-018: Mr. Jakubec moved and Mr. Frost seconded the motion approving the minutes of the February 11th, 2025 Regular Trustee Meeting. Roll Call Vote was Unanimous.

CORRESPONDENCE:

RESOLUTION #25-019: Mr. Jakubec moved and Mr. Frost seconded the motion approving Mr. Frost and Ms. Patton to be our Township’s annual appointment for the Tax Incentive Review Committee. The meeting will be held Thursday, March 13th at 2:00pm in the Commissioners Hearing Room, lower level of the County Courthouse. Mr. Hemphill and Ms. Patton were 2024 appointments. Roll Call Vote was Unanimous.
RESOLUTION #25-020: Mr. Frost moved and Mr. Jakubec seconded the motion to pay an assessment from Mahoning County Commissioners for the operation and maintenance of the Hazardous Material Response Team. The assessment amount is for MOU current of 2024 for Jackson Township for \$0.10/per resident (2124) = \$212.40. Roll Call Vote was Unanimous.

- Ms. Natalie Dechant sent a letter advising that the Historical Society is planning a ceremony in honor of America’s 250th Birthday and to honor 4 Revolutionary War Veterans. They are requesting the township to upgrade the base of the driveway area and entrance modifications to Jackson Township’s Covenanter Cemetery. Mr. Fred Schrock was present. The trustees advised that for more details of what they want and what their group or community groups were going to contribute to the project,
- Received an email from Brian Fowler, Claims Property Manager, Grange Insurance for the Fire Escrow Act compliance. They wanted us to confirm our contact information mailing address, administrator of fund for compliance with the Ohio Fire Escrow Act. The property that sustained damage is located at 9687 Gladstone Rd. in North Jackson, OH 44451.
- Received an email from Dan Fistorn, Hot Stove, advising that he is retiring. New president Nick Dean. They are requesting the use of the fields at Liberty Park. They will sign all the necessary documents, Hold Harmless, proof of insurance, etc. and will be sending over their schedules. They are requesting the gates being unlocked April 1st, 2025. The trustees will have the park open on April 1, 2025.
- Received a letter from Mahoning County Prosecutor Lynn Maro regarding HB315- Body camera and video public records request. Attorney Leonard Hall will now be handling public records requests. She included the law and policy that will be used by her office.
- Mr. Frost advised that the County Engineer needed an easement on property owned by Ron Roman and that they finally did receive it and they will now proceed with the Mahoning Avenue Paving Project this year.
- Mr. Jakubec advised that Gladstone and Silica Roads between Bailey Road and SR45 will be paved this year.

OLD BUSINESS:

- Received payment from Mahoning County Commissioners for our Lenord Parkway Paving TIF of \$163,995.65.
- Quote received from Tri-Area for lighting (LED 300watt) and pole at the Police Safe Secure Storage and fuel pumps \$950.00.

NEW BUSINESS:

RESOLUTION #25-021: Mr. Frost moved and Mr. Jakubec seconded the motion approving the following: Cash Summary by Fund, Appropriation Payment Register, Appropriation Register, Revenue Status, Fund Status, Bank Reconciliation and Credit Card Attestations for February 2025. Roll Call Vote was Unanimous.

RESOLUTION #25-022: Mr. Jakubec moved and Mr. Frost seconded the motion approving our final signed Certificate DNX from the Mahoning County Auditor and Budget Commission for 2024 total of \$4,469,583.24- Final UAN Approps of \$3,692,693.26. Roll Call Vote was Unanimous.

RESOLUTION #25-023: Mr. Frost moved and Mr. Jakubec seconded the motion approving the 2025 2nd Certificate for Permanent Appropriations of \$4,279,811.77- Final UAN Approps \$3,713,272.03 was sent to the Mahoning County Auditor and Budget Commission. Roll Call Vote was Unanimous.

RESOLUTION #25-024: Mr. Frost moved and Mr. Jakubec seconded the motion approving for our annual contact period group rating enrollment for January 1,2026 to December 31,2026. Sedgwick Renewal amount of \$1,535.00 for third party administration services. Roll Call Vote was Unanimous.

RESOLUTION #25-025: Mr. Jakubec moved and Mr. Frost seconded the motion approving to close out ARPA Funding Revenue Loss Replacement Resolution #22-046. All monies have been spent on the following projects: 1. Police- New Police Vehicle- 2023 Ford Interceptor (McCandles Ford)- Uplifting of Police Vehicle (Hall Public Safety); 2. Road Department- 2023 Chevrolet Silverado Truck- 3. Adm- Government Hall- Sound System (Custom Integrated Solutions)- Painting of Government Building (freshcoat)- Carpet in meeting hall (North Jackson Marrett Carpet)- Digital Township Sign(Ellot Sign Co.); 4. Fire Department- Paving of Fire Station Bays (Alexander Concrete)- Main Door Repair (Lewis Construction of Warren) - Total for all \$211,390.11. Roll Call Vote was Unanimous.

RESOLUTION #25-026: Mr. Frost moved and Mr. Jakubec seconded the motion to apply for the NOPEC Sponsorship Award for 2025 of \$1,000.00. Information needed by 4/23/2025. Our projects will be the same as last year Safety Day and Bluejay Fire Camp. Ms Patton is the party that will be responsible for upholding the requirements of the grant agreement. Roll Call Vote was Unanimous.

RESOLUTION #25-027: Mr. Jakubec moved and Mr. Frost seconded the motion approving RESOLUTION AUTHORIZING ALL ACTIONS NECESSARY TO ACCEPT NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC) 2025 ENERGIZED - COMMUNITY GRANT

WHEREAS, the Township of JACKSON, Ohio (the “GRANTEE”) is a member of the Northeast Ohio Public Energy Council (“NOPEC”) and is eligible for one or more NOPEC Energized Community Grant(s) for 2025 (“NEC Grant(s)”) as provided for in the NEC Grant Program guidelines; and

WHEREAS, the GRANTEE wishes to enter into a Grant Agreement with NOPEC, Inc. in substantially the form presented to this Board of Trustees to receive one or more NEC Grant(s); and

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF JACKSON TOWNSHIP, COUNTY OF MAHONING, AND STATE OF OHIO, THAT:

SECTION 1. The Board of Trustees of the GRANTEE (the “Board”) finds and determines that it is in the best interest of the GRANTEE to enter into the Grant Agreement to accept the NEC Grant(s) for 2025, and authorizes the FISCAL OFFICER (insert title) to execute the Grant Agreement to accept the NEC Grant(s) funds.

SECTION 2. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board and of any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

SECTION 3. This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the GRANTEE; wherefore, this Resolution shall be in full force and effect immediately upon its adoption and approval by the President of the Board of Trustees of the GRANTEE. Roll Call Vote was Unanimous.

- We have successfully submitted our 2024 Ohio Checkbook information.

SPECIAL PROJECTS:

- Special Lighting assessment increase will be discussed at next meeting on April 8th 2025.

FIRE:

- Fire Calls: 7, Rescues & amp; Emergency Medical Service: 24, Hazardous Conditions (no fire):3, Service calls: 1, Good Intent Calls: 4, False Alarm and False Calls: 1. – Total Calls: 40, Aid Given:9, Aid Received: 7
- Truck 600 is at Myer’s Equipment for repair on electrical issues cost pending.
- Our Pancake breakfast will be on Sunday March 23rd from 8:00 am to 1:00pm.

RESOLUTION #25-028: Mr. Frost moved and Mr. Jakubec seconded the motion approving the final bill that was received from Fallsway Equipment for tanker 69 complete pump tear down and repair \$17,288.40. Tanker 69 is back in service. Roll Call Vote was Unanimous.

- Probationary Firefighter Samuel Lovejoy is attending EMT-B at MCCTC.
- Probationary Firefighter Logan Mullins is attending Fire 1 at MCCTC.
- Congratulations to probationary Firefighter Mike Hebebrand and Chief Mike Mortimer for successfully completing Fire Instructor II.

RESOLUTION #25-029: Mr. Frost moved and Mr. Jakubec seconded the motion approving of the Dispatch Services Agreement between Austintown Township and Jackson Township. Jackson Township will compensate Austintown at the rate of \$11,000.00 for the 2025 year starting on January 1st 2025. First payment \$5,500.00 is due on 6/30/2025 second payment \$5,500.00 is due 12/32/2025, Re-evaluation in regards to compensation in 2026 to determine an actual cost of services provided. A minimum charge of no less than \$30.66 per call. Roll Call Vote was Unanimous.

Tax Incentive
Apt-Frost/Patton

Hazardous
Response
Assessment

Financials for
February 2025

Final Certificate
2024

Permanent
Approps 2025

BWC Sedgewick
Contract

ARPA Close Out

NOPEC
Sponsorship
Grant Project

NOPEC
Energized

Then & Now Pos

Fallsway
Equipment
Tanker 59
Repair

Austintown
Dispatch Service
for Fire

RECORD OF PROCEEDINGS

Minutes of

JACKSON TOWNSHIP TRUSTEES

Regular Meeting

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Held March 11, 2025

5:00pm

ROAD:

- Vehicle/Sign Inspections are done for February 2025
- Cemetery Report- February 2025- Burials: 3, Foundations: 0, Graves:0.
- Mr. Jakubec advises that all cemetery decorations are to be removed by March 15, 2025 as posted on our sign.

POLICE:

- 115- total calls 69- Calls for service, 9- Observed Calls, 37- Assist other agencies. 128- Traffic Stops, resulting in 91-Warnings, 37 Citations, 3 Traffic crashes, 532- Residential Security Checks, 13- Arrests, 9 Misdemeanor Arrests and 4 felonies by our Detective and Patrol Division. 4- Senior Watches were performed.
- Officers traveled 7,711 miles patrolling the township. An average of 81 miles per shift.
- Results for the PD Auction on Gov Deals closed on March 1st 2025 and generated a total of \$1,050.50. – 2011 Buick Enclave unknown miles salvage title.

RESOLUTION#25-030: Mr. Frost approved and Mr. Jakubec seconded the motion approving to transfer Tasers to the Mahoning County Sheriff's Department for training purposes no cost due to no residual value. (we no longer use these old models) Taser X26 Serial #X00-318106 - Taser X26 Serial #X00-546302 Roll Call Vote was Unanimous.

RESOLUTION#25-031: Mr. Jakubec moved and Mr. Frost seconded the motion approving Austintown Lock and Key to install key fobs on the outer and inner Police doors. The cost for both doors and equipment and labor are \$2,065.00. Roll Call Vote was Unanimous.

RESOLUTION#25-032: Mr. Frost moved and Mr. Jakubec seconded the motion approving the voluntary resignation of Officer Steven R. Jones. I want to thank Jones for his 4.5 years of service to the Jackson Twp. Police Department and wish him well in his future endeavors at the Kent Police Department. His last day will be March 20th 2025. Roll Call Vote was Unanimous.

RESOLUTION#25-033: Mr. Frost moved and Mr. Jakubec seconded the motion approving to transfer Officer Steven Jones Bullet proof vest for \$331.11 to Officer Steven Jones to be used at Kent Police Department paid to Jackson Township Police Department. Vest was made to fit Officer Jones. (this amount we paid after the grant). Roll Call Vote was Unanimous.

RESOLUTION#25-034: Mr. Frost moved and Mr. Jakubec seconded the motion approving the status change from Part-time Officer to Full-time Officer Eric Vereb for the Jackson Township Police Department. Starting wage of \$25.00/hr. start date will be March 16th 2025. Officer Vereb has been a Part-time Police Officer with the department since 2015. He will serve a one-year probationary period. Roll Call Vote was Unanimous.

RESOLUTION#25-035: Mr. Frost moved and Mr. Jakubec seconded the motion approving to hire Oliver Proverbs as a Part-time Police Officer. Oliver resides in Niles, Ohio. He graduated from Warren High School in 2017. He graduated from the Kent State Police Academy May of 2024. He has successfully completed and passed all pre-employment testing. He will serve a one-year probationary period. Starting pay will be \$18.00 an hour while in training. Roll Call Vote was Unanimous.

ZONING:

- Permit and Fees: Zoning Permits: (2) \$1,122.00 – New Home, Accessory Building. Appeals/Zone Change Fees- \$0, Total all Fees \$1,122.00
- Year to date total collected: \$ 1,157.00
- Year to date permits issued: 3
- Year to date total Valuation of New Investment: \$190,500.00
- Permits pending- 425 N. Bailey Commercial Addition- Valuation \$200,000.00 Permit Fees \$1,200.00
- Requires Zoning Commission Development Plan Review 10163 Silica, New Home – Valuation \$434,630 permit fee \$2,607.78
- Public Meeting: Zoning Commission- Did not meet in February will meet March 12th
- Public Meeting: Zoning Appeals- did not meet in February will meet March 27th
- 10 new complaints opened: 10175 Kirk Rd, 10605 New Rd, 2648 Gault Rd, 2712 Gault Rd, Jackson Center- Rt 45 and Mahoning (18 & 51 S. Salem- Warren Rd, 10667 & 11022 Mahoning), 3398 S Lipkey Rd, 13222 Palmyra Rd.

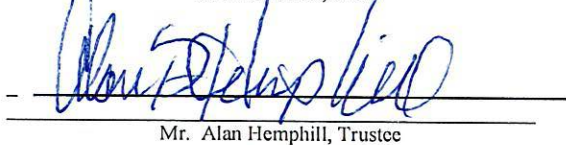
PUBLIC COMMENT:

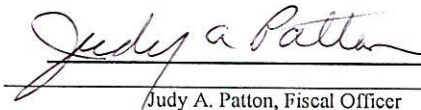
- Luciele McDougal asked about the abandoned furniture at 9300 Mahoning Ave. Mr. Davignon has to get back with the trash company about removing the furniture.

There being no further business to come before the Board, the meeting adjourned at 5:50 pm.


Mr. Tom Frost, Chair


Mr. John Jakubec, Co-Chair


Mr. Alan Hemphill, Trustee


Judy A. Patton, Fiscal Officer

Taser
Transfer to
Sheriff
Key Fobs
on Police
Doors
Officer
Jones
Resignation
Officer
Jones Vest
Purchase
Officer
Vereb Full
Time
Officer
Hiring of
Officer
Proverbs -
Part Time