

RECORD OF PROCEEDINGS

Minutes of

In Person REGULAR Meeting

JACKSON TOWNSHIP TRUSTEES

	Held	December 12, 2023	6:00pm
Generator Repair Revision	<p>Present – Trustee Jakubec, Trustee Frost, Fiscal Officer Patton, Police Chief Rozzi, Fire Chief Mortimer, Road/Cemetery Scott Hupko, Zoning Inspector D’Avignon and 9 guests. Vouchers and warrants #30785 thru #30 and Vouchers #558-2023 thru #-2023 were approved for payment. <b>RESOLUTION #23-123:</b> Mr. Frost moved and Mr. Jakubec seconded the motion to approve the minutes of the November 14, 2023 Regular Trustee Meeting. Roll Call Vote was Unanimous. <b>CORRESPONDENCE:</b></p> <ul style="list-style-type: none"><li>Mr. Frost received a complaint from Ms. Jeanne Sudimak about poison ivy and weeds around the Methodist Cemetery that is located on SR 45, Warren-Salem Road. Cemetery Sexton, Mr. Hupko advised he went in a trimmed some of the poison ivy but there is so much of it the trustees advised that when the weather permits, to call in a professional service to remove it and the weeds. We will also get the trees and fallen limbs taken care of with a service.</li></ul>		
Financials for November 2023	<p><b>OLD BUSINESS:</b> <b>RESOLUTION #23-124:</b> Mr. Jakubec moved and Mr. Frost seconded the motion approving the revised amount for the repair/replacement of the Turbo and Gaskets, O2 Sensor and spark plugs on the generator at the Township Government Building for \$9,596.36. Mr. Hemphill advised that this is the correct amount. Roll Call Vote was Unanimous. <b>NEW BUSINESS:</b> <b>RESOLUTION #23-125:</b> Mr. Frost moved and Mr. Jakubec seconded the motion approving the following: Cash Summary by Fund, Appropriation Payment Register, Appropriation Register, Revenue Status, Fund Status, Bank Reconciliation and Credit Card Attestations for November 2023. Roll Call Vote was Unanimous. <b>RESOLUTION #23-126:</b> Mr. Jakubec moved and Mr. Frost seconded the motion for 2024 Temporary Appropriations of \$996,130.00. Roll Call Vote was Unanimous.</p>		
2024 Temporary Appropriations	<p><b>RESOLUTION #23-127:</b> Mr., Jakubec moved and Mr. Frost seconded the motion for Amending Zoning Resolution - Case 2022-04 ZC Amending Section 260.07 B.2 of the Jackson Township Zoning Resolution – the amendment is to insert the word “Conditional” before the words “use variance” in two places to read “Conditional Use Variance” The amendment clarifies the authority granted to the board of zoning appeals. Roll Call Vote: Mr. Frost – Yes; Mr. Jakubec – Yes; Mr. Hemphill was not in attendance. Zoning Case 2022-04ZC was approved. <b>RESOLUTION #23-128:</b> Mr. Frost moved and Mr. Jakubec seconded the motion to amend Zoning Resolution - Case 2023-01 ZC Amending various section of the Jackson Township Zoning Resolution adopted August 6, 2002. The amendment consists of new definitions and regulations regarding small solar facilities (less than 50 megawatts) per Ohio Revised Code 519.213. The amendment will prohibit small solar facilities in all zoning districts and establishes regulations for accessory solar facilities in residential districts. The amendment will also establish accessory solar facilities in business and industrial zoning districts as a conditional use. Mr. Frost – Yes; Mr. Jakubec – Yes; Mr. Hemphill was not in attendance. Zoning Case 2023-01ZC was approved.</p>		
Zoning Case 2022-04ZC	<p><b>RESOLUTION #23-129:</b> Mr. Frost moved and Mr. Jakubec seconded the motion for Fuelman Credit Card for Truckworld, Sheetz and other gas stations. This is a backup credit card for Fire, Police and Road in case the gas/diesel tanks are inoperative. \$4,000.00 credit limit. Roll Call Vote was Unanimous. <b>RESOLUTION #23-130:</b> Mr. Jakubec moved and Mr. Frost seconded a Maintenance/Service/Parts Contract with Dell Technologies for our Server - \$3,675.00 for November 27, 2023 – July 11, 2025. Cost is prorated between General, Police and Fire Funds. Roll Call Vote was Unanimous.</p>		
Fuelman Credit Cards	<p><b>RESOLUTION #23-131:</b> 0 moved and Mr. Jakubec seconded the motion for Township Medical Insurance renewal with Burnham Flower and Medical Mutual Insurance for renewal rates of .9% - Current Premium \$10,838.96/Mo. - Renewing Premium \$10,936.96/Mo. Effective January 1, 2023. Roll Call Vote was Unanimous. <b>RESOLUTION #23-132:</b> Mr. Frost moved and Mr. Frost seconded the motion for renewal of Dental Insurance. The initial renewal from Delta Dental indicated the need for a 9.5% increase. After negotiations Burnham &amp; Flower was able to have the overall increase reduced to 5.5%. Single - \$1.46/Mo; Subscriber &amp; Spouse - \$-2.66; Family - \$4.69 – Total monthly increase \$23.22 effective as of January 1, 2023. The PEBA dental plan has not had an increase in over 9 years. Roll Call Vote was Unanimous.</p>		
Dell Server Contract-Dell	<p><b>RESOLUTION #23-133:</b> Mr. Frost moved and Mr. Jakubec seconded the motion for Hazardous Material 5 Year Plan – Mahoning County Hazard Mitigation Plan is currently undergoing its 5 year update as required by law. A committee is being formed for input on the plan. In the past, the committee has had representatives for all of the FEMA recommended groups. Alan Hemphill will be Jackson Township’s Representative. Roll Call Vote was Unanimous. <b>RESOLUTIONS #23-134:</b> Mr. Frost moved and Mr. Hemphill seconded the motion for Then and Now Purchase Orders – Alexander Concrete – PO#30789 - \$8,110.00; Alexander Concrete 3<sup>rd</sup> payment – PO#30844 - \$8,109.00; Thompson Heating and Cooling – PO# 30845 - 30% down payment - \$6,350.00; Bureau of Workers Comp payment – 89-2023 - \$9,642.00; Disaster Recovery Services – PO#30846 - \$7,087.70 – This was supposed to have been paid direct to Disaster from Sedgwick Direct but the warrant was sent to us and deposited August 30, 2023. This is for the initial board up of the fire station on the day of the fire. Roll Call Vote was Unanimous.</p>		
Medical Mutual Medical Ins Renewal	<ul style="list-style-type: none"><li>Voided warrants 30812 thru 30821 &amp; 30842 – Voided due to updating desktop computer to windows 11.</li></ul>		
Delta Dental Renewal	<p><b>FIRE:</b></p> <ul style="list-style-type: none"><li>Fire Calls: 7, Rescues &amp; Emergency Medical Service: 32, Hazardous Conditions (no fire): 2 Service Call: 1, Good Intent Calls: 9, False Alarm and False Calls: 4, Total calls: 55</li><li>Aid Given: 6, Aid Received: 0, FD Personnel spent 116.75 total hours on scene/training</li><li>Thank you to the Citizens Association for providing refreshments for Santa at the Station</li><li>Thank you to everyone who supported our Toy Drive with Dollar General</li><li>Pagers have been received from Hudson Communications - for a total of \$53,616.93. This is for a joint Fema Grant with other entities. The total amount of the total cost of Pagers/Mics - \$80,700.90 Grant Award - \$71,988.57. Matching Funds – Jackson Twp. -\$2,969.11; Milton Twp. -\$1,465.42; Ellsworth Twp. -\$2,993.56; Craig Beach -\$1003.74 – Totals - \$8,431.83.</li><li>Vehicle/Sign Inspections are done for November 2023</li></ul>		
A. Hemphill Hazardous Material 5 year Plan Rep.	<p><b>CEMETERY:</b></p> <ul style="list-style-type: none"><li>CEMETERY REPORT - Burials – 6; Foundations – 1; Graves – 0; Repair – 0.</li></ul>		
Then & Now POS	<p><b>POLICE:</b></p> <ul style="list-style-type: none"><li>136-Total calls, 84 Calls for Service, 11-Observed Calls, 41-Assist other agencies, 110-Traffic Stops, Resulting in 90-Warnings, 20-Citations, 11-Traffic Crashes, 418-Residential Security Checks</li><li>3 Misdemeanant Arrests and 1 Felony Arrests by our Detective and Patrol Division’s</li><li>Reserve Officers worked a total of 8 hours. Officers traveled 7,443 miles patrolling the township. An average of 75 miles per shift.</li><li>Results for the PD Auction on Gov deals closed on Nov 29<sup>th</sup> 2023 and generated a total of \$660.00. 1998 Ford F-150, Black 191,064 miles. (Salvage title) -vehicle does not run</li></ul>		
Violent Reduction Grant	<p><b>RESOLUTION #23-135:</b> Mr. Jakubec moved and Mr. Frost seconded the motion approval to apply for the 2024 Violent Reduction Grant application is due on January 4<sup>th</sup> 2024. No match is required. Roll Call Vote was Unanimous. <b>ZONING:</b></p> <ul style="list-style-type: none"><li>Zoning permits - 3 – 1, Residential Accessory 2 Certificates of Compliance, Appeals/Zone Change Fees— 00 Total all Fees \$105.00</li><li>Year-to-Date Total Collected: \$27,345.91, Year-to-Date Permits Issued: 36, Year-to-Date Total Valuation of New Investment: \$4.4 million</li><li>Public Meetings: Zoning Commission – Reorganization meeting January 10, 2024 7pm Zoning Appeals Board – Reorganization meeting January 25, 2024 5pm</li></ul>		

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Regular Meeting

JACKSON TOWNSHIP TRUSTEES

Held December 12, 2023 Page 2 of 2 Pages

6:00pm

Dan Fishtorn  
ZBA Re-Apt.  
Sterling  
Jamison ZC  
Re-Apt.  
William  
Moore- ZC  
Alt  
iWorQ  
Software

**ZONING:**

- Pending Projects (zoning reviewed and approved)  
Shelly & Sands - N. Bailey - new storage building (\$600)  
Baumgartner - Rosemont – New Home (\$600)  
Maverick Construction – DeBartolo – Recycling Center (\$900)

**RESOLUTION #23-136:** Mr. Jakubec moved and Mr. Frost seconded the motion to reappoint Dan Fishtorn 5-year term 2024-2028 Zoning Appeals Board. Roll Call Vote was Unanimous.

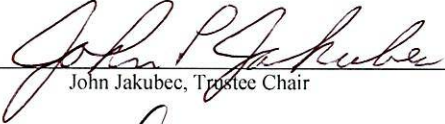
**RESOLUTION #23-137:** Mr. Frost moved and Mr. Jakubec seconded the motion to reappoint Sterling Jamison 5-year term 2024-2028 Zoning Commission. Roll Call Vote was Unanimous.


**RESOLUTION #23-138:** Mr. Jakubec moved and Mr. Frost seconded the motion to appoint William Moore alternate member Zoning Commission. Roll Call Vote was Unanimous.


**RESOLUTION #23-139:** Mr. Frost moved and Mr. Jakubec seconded the motion approving payment for 2024 permitting software license and data storage in the amount of \$1,700.00 to iWorQ. Roll Call Vote was Unanimous.


**PUBLIC COMMENT:**

There being no further business to come before the Board, the meeting adjourned at 6:34pm.

  
John Jakubec, Trustee Chair

  
Alan Hemphill, Trustee Co Chair

  
Thomas Frost, Trustee

  
Judy A. Patton, Fiscal Officer