

RECORD OF PROCEEDINGS

Minutes of In Person REGULAR Meeting
JACKSON TOWNSHIP TRUSTEES

Held July 11, 2023 6:00 pm

Present – Trustee Jakubec, Trustee Hemphill, Trustee Frost, Fiscal Officer Patton, Police Chief Rozzi, Road/Cemetery Scott Hupko, Zoning Inspector D’Avignon and 8 guests.

RESOLUTION #23-063: Mr. Hemphill moved and Mr. Frost seconded the motion to approve the minutes of the June 13, 2023 Regular Trustee Meeting. Roll Call Vote was Unanimous.

RESOLUTION #23-064: Mr. Frost moved and Mr. Hemphill seconded the motion to approve the minutes of the June 29, 2023 Special Trustee Meeting. Roll Call Vote was Unanimous.

Vouchers and warrants #30583 thru #30639 and Vouchers #261-2023 thru #317-2023 were approved for payment.

CORRESPONDENCE:

- Received a picture of the shed that Hot Stove put up at Liberty Park.
- Received paperwork from a Steve Bauer, Commercial Driver about Sheetz being built on Bailey Road. Mahoning County Engineer, Pat Ginnetti sent a reply to Chief Rozzi. He attached two plan sets one for the Sheetz Gas Station and one for signalization of Bailey Road and the Exit Ramps from I-76. He states that once the active construction zones are completed, there will be a noticeable improvement to safety and turning movements along Bailey Road.
- Received paperwork from ms consultants for estimated costs for Cemetery Paving Grant. Aggregate Base to level paving surface \$8,000.00; Asphalt concrete surface course, 2.0", Type 1- \$30,000.00 Prime Coat - \$800.00; Contingencies - \$3,880.00; Bonding & Insurance - \$776.00; Design, Bidding, and Construction Services - \$4,500.00 Total - \$47,956.00. The trustees discussed the access to I-76 from Cemetery drive. They have to do research on thickness due to the weight of the fire trucks.

OLD BUSINESS:

- Township Digital Sign Update – The bidding contract was awarded to Ellet Sign Co. at our Special Trustee Meeting on 6/29/23. Drawing #3 was submitted to the trustees with the following changes. Total height of the sign is 10'10-1/2", White Background with Dark letters on the Header and extended warranty will be for a total of 8 years.

RESOLUTION #23-065: Mr. Jakubec moved and Mr.Frost seconded the motion revising the total height of the sign to 10'10-1/2" with white background dark letters on the Header and extended warranty of 8 years at \$1850.00 for a total of \$42,670.00. \$10,425.59 - ARPA Funds for Revenue Loss per Resolution #22-046, May 10, 2022 - Roll Call Vote was Unanimous.

- Western Reserve Flag and Sports was given the order for our new Township Flag. We ordered 12 3'x5' Flags for \$106.00/ea. and a one-time setup charge of \$55.00. Total - \$1,327.00.
- Received 4 dugout roof repair quotes. Triple M Construction - \$6,100.00; Superior Metal Roofing - \$6,750.00; NM Roofing & Construction LLC - \$8,000.00; Meander Creek Metal - \$7,936.38. All proof of insurance and Workers Compensation has been met.

RESOLUTION #23-066: Mr. Frost moved and Mr. Hemphill seconded the motion to award the dugout roofing to Triple M Construction for \$6,100.00. Roll Call Vote was unanimous.

NEW BUSINESS:

RESOLUTION #23-067-: Mr. Hemphill moved and Mr. Frost seconded the motion approving the following: Cash Summary by Fund, Appropriation Payment Register, Appropriation Register, Revenue Status, Fund Status, Bank Reconciliation and Credit Card Attestations for June 2023. Roll Call Vote was Unanimous.

RESOLUTION #23-068-: Mr. Frost moved and Mr. Jakubec seconded the motion for Jackson Township to participate in the 2022 National Opioids Settlements reached with Teva, Allergan, CVS, Walgreens, and Walmart. The township is scheduled to receive under \$500 a year and this will go to Mahoning County to spend as they see fit. Mr.Hemphill has reservations about participation in the settlement. Roll Call Vote: Mr. Frost -Yes; Mr. Hemphill – No; Mr. Jakubec – Yes.

RESOLUTION #23-069-: Mr. Jakubec moved and Mr. Frost seconded the motion for Then & Now PO's: Alexander Concrete – (Fire Station Bays)PO#34-2023-\$13,100.00; Locality Media Inc.-(Fire Dept. Reporting Software)PO#33-2023-\$10,500.00; McCandless Ford – (Police Cruiser)PO#25-2023-\$43,610.00; WJ Alarm – (Fire/Burglar Alarm) – PO#30-2023-\$3,316.97. Roll Call Vote was Unanimous.

RESOLUTION #23-070-: Mr. Frost moved and Mr. Hemphill seconded the motion into changing Canfield Fair Display. 2 - 32" Monitors in 4 – 4'x 8' Folding Aluminum Boards with a background. D B Signs & Designs gave an approximate price of \$2500-\$3500. The exact price will be updated at our next trustee meeting. Roll Call Vote was unanimous.

- August 2023 Trustee Meeting has to be moved because of Special Election on August 8, 2023. Proposed Date August 22, 2023 at 6:00pm.

FIRE:

- Call Totals – June 2023 - Fires: 0, Rescue & EMS: 13, Hazardous Conditions: 0, Service Call: 0 Good Intent: 9, False Alarm: 2 - TOTAL: 25 MUTUAL AID GIVEN: 2, Personnel Hours: 115.3
- Ambulance Remount: \$191,906 - Remount of our current 2006 Ford E-450 LifeLine ambulance to a new 2023 Ford E-450 cab and chassis (7.3 gasoline V8 w/ 6 speed manual transmission). This will also result in the ambulance box being updated to the current 2023 standards. To be purchased through PennCare with being done by First Priority Emergency Vehicles group. Competitive bid process handled by the Savvik Buying Group which we have access to through our membership with the Ohio State Firefighters Association.
- Engine 67: Unknown - We are looking for approval to have Engine 67 sent out to Cerni Motors. To have repairs performed on the charging system. Similar to the issues experienced with Rescue 61 where the batteries would regularly die.
- WJ Alarm: \$7,633.94 - The burglar alarm from WJ Alarm will cost an additional \$1,000 from the previously approved amount. This will not change the previously discussed monthly fees.
- Safety Day/Touch a Truck event scheduled for August 12 1:00 PM to 4:00 PM. Police Department and Fire Department are meeting monthly to plan event.
- Attended Firemen's Festival parade in McDonald on June 28.
- Attended July 4th parades in Jackson and Austintown.
- Thank you to Jackson Police Department and our mutual aid departments during the structure fire on Rosemont Road.
- Condolences to family of Retired Fire Chief Dan King. Chief King was a charter member of Jackson Fire Department and served as Chief from 1957 to 1977.

ROAD:

- Vehicle/Sign Inspections are done for June 2023
- CEMETERY REPORT - Burials – 5; Foundations – 2 ; Graves – 1 ; Foundation-0; Repair – 0
- Mr. Hupko advised that the headlights on the blue dump truck are not working. The trustees advised him to Clark's Garage.

POLICE:

- Police Report for the month of June 2023 - 129-Total calls, 86 Calls for Service, 12-Observed Calls, 34-Assist other agencies 112-Traffic Stops, Resulting in 91-Warnings, 22-Citations, 3-Traffic Crashes
- 83-Residential Security Checks
- 3-Arrests, 1 Felony & 2 Misdemeanor by our Detective and Patrol Division's
- Reserve Officers worked a total of 12 hours. Officers traveled 7,990 miles patrolling the township. An average of 84 miles per shift.
- On July 18th 2023 to July 20th 2023 Officer Steven Jones will be attending Field Training Officer School to become the new FTO Officer of Jackson Township. (State Certified) Cost of Training is \$400.00 He will be taking Cruiser Unit 108. Location of Training is 2745 Creekside Drive Twinsburg, OH 44087.
- On July 28th 2023 Sgt. David Shively will be attending the Taser Instructor Course. Cost of the Training is \$495.00. He will be taking Cruiser Unit 107. Location of Training is 244 Jefferson Street Painesville OH 44077. Results for the PD Auction on Gov deals is as follows: 1. 1983 Chevrolet P30 Motorhome - \$777.77 (Auction Closed on June 21st 2023) 2. 2005 Pontiac Grand Prix, Gold. - \$2452.00 (Auction Closed on July 6th 2023)
- On June 28th 2023, Chief Rozzi took Ohio Ethics for Law Enforcement Training.
- On Friday June 16th 2023 we took delivery of the 2023 Ford Explorer (Unit 110) from McCandless Ford. On Monday, July 10th 2023 the graphics were done to Unit 110. Currently waiting for Halls Public Safety to up fit the vehicle. Scheduled for October 8th 2023.

RESOLUTION #23-071-: Mr. Frost moved and Mr. Hemphill seconded the motion to accept the voluntary resignation of Officer James Lewis as of 6/30/2023., Roll Call Vote was Unanimous.

Financials for
June 2023

Then & Now
POs

Canfield Fair
Display

Resignation of
Officer James
Lewis.

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Regular Meeting

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ZONING:

- June 2023 -
- Zoning permits - (3) \$389.00 Commercial Add., Deck, Ind. Add. Appeals/Zone Change Fees— 0 - Total all Fees \$389.00
- Year-to-Date Total Collected: \$23,630.91, Year-to-Date Permits Issued: 22 - Year-to-Date Total Valuation of New Investment: \$3,858,385 - Open permits – 15
- Projects in the pipeline: Approved - Recycling Center- Debartolo Dr
Possible - New Warehouse/office 13001 Mahoning Ave (meet with contractor 6/30)
New Industrial Mahoning and Debartolo
- Public Meetings: Zoning Commission – Did not meet June 14. Will not meet July 12
Zoning Appeals Board – Met June 22 Approved Township Sign
- Total 15 Open Complaints, 5 New Complaints, 4 Closed case, 16 Cases ongoing
- 2022 Cemetery Grant Close-out report. Due Aug 1. All grant funds were expended and exceeded the committed accomplishments. Committed to 11 monument resets and completed 17. (Scott and Max provided 77 hours {in-kind} and leveled 9 monuments). Discussion on industrial park entrance sign – lettering is faded and some missing. Would like authorization to seek proposals to replace the letters on the existing wall. Suggest re-branding to “Jackson Township Commerce Park” or “Jackson Township Business Center” The trustees would like Mr. D’Avignon to check with Valley Partners that we can change the name.

PUBLIC COMMENTS:

- Ms. Jeanne Sudimak advised that Tri Lakes Library is celebrating an anniversary.

There being no further business to come before the Board, the meeting adjourned at 6:48pm.


John Jakubec, Trustee Chair


Alan Hemphill, Trustee Co-Chair


Thomas Frost, Trustee


Judy A. Patton, Fiscal Officer