

RECORD OF PROCEEDINGS

1132

Minutes of

In Person REGULAR Meeting

JACKSON TOWNSHIP TRUSTEES

Held December 13, 2022

6:00 pm

Present – Trustee Frost, Trustee Jakubec, Fiscal Officer Patton, Police Chief Rozzi, Road/Cemetery Scott Hupko, Fire Chief Mortimer, Zoning Inspector Bill D’Avignon and guests.

RESOLUTION #22-116: Mr. Frost moved and Mr. Jakubec seconded the motion to approve the minutes of the November 13, 2022 Regular in Person Trustee Meeting with a correction in Resolution numbers Special Meeting October 19, 2022 Resolution numbers - 22-094 should be 22-103, 22-095 should be 22-104 & 22-096 should be 22-105. Roll Call Vote was Unanimous.
Vouchers and warrants #30286 thru #30340 and Vouchers #537-2022 thru #589-2022 were approved for payment.

CORRESPONDENCE:

- Received a letter from Mahoning County Prosecuting Attorney Paul Gains advising of his retirement after 26 years and thanking the townships for the opportunity of working with them.
- Received an email from Gail Parsons of Parallel Technologies, Inc. about their various Samsung Phone System Service Plans. Platinum - \$1,451.81; Gold - \$1,161.45; Silver - \$540.21; Bronze - \$107.50. All plans cover parts.

RESOLUTION #22-117: Mr. Frost moved and Mr. Jakubec seconded the motion approving a contract for the Gold Level Samsung Service Plan at \$1,161.45. Roll Call Vote was Unanimous.

- Cailor Fleming sent our OTARMA Anniversary Agreement for review. The due date in April 15, 2023.
- Received our renewal rates with Delta Dental. They will not change for 2023. Enrollee only-\$26.59; Enrollee with one dependent - \$48.43; Enrollee with two or more dependents - \$85.28.

RESOLUTION #22-118: Mr. Jakubec moved and Mr. Frost seconded the motion to stay with Delta Dental for 2023. Roll Call Vote was Unanimous.

- Received information for Cooperative Purchasing Program. We need to pass a model resolution authorizing our politic subdivision to participate in the State of Ohio Cooperative Purchasing Program. The yearly cost for our population is \$100.00.

RESOLUTION #22-119: Mr. Frost moved and Mr. Hemphill seconded the motion AUTHORIZING POLITICAL SUBDIVISION TO PARTICIPATE IN THE State of Ohio COOPERATIVE PURCHASING PROGRAM.

WHEREAS, Ohio’s Cooperative Purchasing Act (AM. Sub. H.B. No. 100), as signed into law on December 4, 1985; and WHEREAS, effective March 6, 1986, Ohio’s Cooperative Purchasing Act provides the opportunity for counties, townships, municipal corporations, regional transit authorities, regional airport authorities or port authorities and school districts, conservancy districts, township park districts and park districts and other authorities, to participate in contracts distributed by the state of Ohio, Department of Administrative Services, Office of Cooperative Purchasing for the purchase of supplies, services, equipment and certain materials; now therefore,
BE IT ORDAINED BY THE (LOCAL GOVERNMENT UNIT)

Section 1. That the (AUTHORIZED AGENT OF THE LOCAL GOVERNMENT UNIT) hereby requests authority in the name of the (LOCAL GOVERNMENT UNIT) to participate in state contracts which the Department of Administrative Services, Office of State Purchasing has entered into and the Office of Cooperative Purchasing has distributed for the purchase of supplies, services, equipment and certain other materials pursuant to Revised Code Section 125.04.

Section 2. That the (AGENT) is hereby authorized to agree in the name of the (LOCAL GOVERNMENT UNIT) to be bound by all contract terms and conditions as the Department of Administrative Services, Office of Cooperative Purchasing prescribes. Such terms and conditions may include a reasonable annual membership fee to cover the administrative costs which the Department of Administrative Services incurs as a result of (LOCAL GOVERNMENT UNIT) participation in the contract. Further, that the (AGENT) does hereby agree to be bound by all such terms and conditions and to not cause or assist in any way the misuse of such contracts or make contract disclosures to non-members of the Coop for the purpose of avoiding the requirements established by ORC 125.04.

Section 3. That the (AGENT) is hereby authorized to agree in the name of the (LOCAL GOVERNMENT UNIT) to directly pay the vendor, under each such state contract in which it participates for items it receives pursuant to the contract, and the (AGENT) does hereby agree to directly pay the vendor. Roll Call Vote was Unanimous.

RESOLUTION #22-120: Mr. Frost moved and Mr. Hemphill seconded the motion accepting AM Door & Supply quote of \$5362.15 for a white garage door, metal back insulated, lift master door opener and removal of wall unit door opening for fire department station. This bid was only one received and met all the requirements. This is money will be from ARPA Funding for Revenue Loss. Roll Call Vote was Unanimous.

OLD BUSINESS:

- Received a quote from Sarchione Chevrolet Inc. for a 2023 Chevrolet Silverado 2500 - \$60450.50 for Road Department.

RESOLUTION #22-121: Mr. Frost moved and Mr. Hemphill seconded the motion to purchase the 2023 Chevrolet Silverado 2500 - \$60,450.50 for the Road Department with ARPA Funding money of \$50,000. This is for revenue loss. The balance will come from Fund 2021 – Gas Tax. Roll Call Vote was Unanimous.

- We have received a quote from Henderson Supply for a plow. Mr. Hemphill will get additional prices from Myers and Everbrite.
- Mr. Hemphill is working on a meeting with sign companies for other prices.

NEW BUSINESS:

RESOLUTION #22-122: Mr. Frost moved and Mr. Hemphill seconded the motion approving the following: Cash Summary by Fund, Appropriation Payment Register, Appropriation Register, Revenue Status, Fund Status, Bank Reconciliation and Credit Card Attestations for November 2022. Roll Call Vote was Unanimous.

RESOLUTION #22-123: Mr. Jakubec moved and Mr. Hemphill seconded the motion approving Temporary Appropriations totaling \$1,023,328.00 for 2023. Roll Call Vote was Unanimous.

RESOLUTION #22-124: Mr. Frost moved and Mr. Jakubec seconded the motion approving our final amended certificate for 2022 totaling \$3,955,488.40 to Mahoning County Auditor. Roll Call Vote was Unanimous.

RESOLUTION #22-125: Mr. Frost moved and Mr. Jakubec seconded the motion approving our Recycling Purchase Order for \$4500.00 from Commissioners. We also have received our payment. Roll Call Vote was Unanimous.

RESOLUTION #22-126: Mr. Hemphill moved and Mr. Frost seconded the motion approving Special Assessment Charges for tax year 2022 to Mahoning County Auditor for a total of \$8,154.00. No Changes in rates or charges for the year. Roll Call Vote was Unanimous.

RESOLUTION #22-127: Mr. Frost moved and Mr. Hemphill seconded the motion approving the Ohio Bureau of Worker’s Compensation Estimated Annual Premium payment of \$9974.00. The Bureau has added a Clerical and Clerical Telecommuter 9444 Class Code. The trustees and fiscal officer will be under this code. We will be filing our true up in January 2023. Roll Call Vote was Unanimous.

RESOLUTION #22-128: Mr. Hemphill moved and Mr. Jakubec seconded the motion approving Then & Now/PO’S – The Bank of New York - #549-2022 (Wire) Govt Bldg. Lease Payment \$35,362.48. Roll Call Vote was Unanimous.

- Mr. Jakubec advised that we need to have a tree cut down towards the freeway along with a couple to watch in the future in the cemetery.

FIRE:

- Fire Calls: 5 - Rescues & Emergency Medical Service: 22 - Hazardous Conditions (no fire): 4
Good Intent Calls: 16, False Alarm and False Calls: 3, Total calls: 55 - *8 of which were mutual aid given calls
- FD Personnel spent 221 total hours on scene/training
- Thank you to The Vindicator for the article about Santa at the Station, Wreaths for Veterans, and the Tree Lighting Ceremony
- Thank you to the Dollar General and the community for supporting the Toy Drive
- We were awarded the BWC safety grant for a power cot and power load - \$40,000 grant \$13,732.52 match.

RESOLUTION #22-129: Mr. Jakubec moved and Mr. Hemphill seconded the motion approving the grant from BWC in the amount of \$40,000 with the township match of \$13,732.52. The grant is for a power cot and power load. Roll Call Vote was Unanimous.

- FF Ricky Anstine completed Firefighter I and received state certification paid for by the Ohio Fire Marshall’s Office.
- Chief Mortimer completed ICS 300 and 400 paid for by FEMA

RESOLUTION #22-130: Mr. Frost moved and Mr. Hemphill seconded the motion approving FF Neff and FF Anstine to attend Choffin Career Center Firefighter II course starting Jan 24, cost of \$1,050 each \$2,100 total. Roll Call Vote was Unanimous.

RESOLUTION #22-131: Mr. Frost moved and Mr. Frost seconded the motion to accept the resignation of Jacob Pyatt as of December 1, 2021. Roll Call Vote was Unanimous.

RESOLUTION #22-132: Mr. Jakubec moved and Mr. Frost seconded the motion for Chief Mortimer to apply for a grant from ODNR for replacement of hand tools. The grant is for a 50/50 match of \$5,000.00 each. Roll Call Vote was Unanimous.

RESOLUTION #22-133: Mr. Frost moved and Mr. Jakubec seconded the motion approving Lt. Jace Melick, Lt. Mike Friend and Capt. Anthony Jones for Fire Officer I & II Course at Palmyra Fire Station for \$75.00 each. Roll Call Vote was Unanimous.

Gold Samsung Service Level-Phones

Dental Insurance-Delta

State of Ohio Cooperative Purchasing Program

AM Door Garage Door ARPA Funds

2023 Silverado 2500-Road Dept ARPA Funds

Financials for November 2022

2023 Temporary Approps

2022 Final Certificate Recycling Purchase Order Special Assessment Charges BWC Annual Premium

Then & Now The Bank of NY

BWC Grant for Power Cot/load

Neff/Anstine FF II Course FF Pyatt Resignation Apply for ODNR Grant Fire Officer I & II-Mellick, Friend, Jones

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6:00pm

FIRE:

RESOLUTION #22-134-: Mr. Frost moved and Mr. Hemphill seconded the motion hiring Bryce Fisher as a probationary firefighter based on recommendation from Chief Mortimer. Mr. Fisher is to serve a 12 month probationary period. He has completed and passed the background investigation, physical exam, essential function analysis and drug testing. He will be sworn in by the Fiscal Officer at a later date. Roll Call Vote was unanimous.

RESOLUTION #22-135: Mr. Frost moved and Mr. Hemphill seconded the motion hiring Amber Anstine as a probationary firefighter based on recommendation from Chief Mortimer pending she has completed and passed the background investigation, physical exam, essential function analysis and drug testing. Ms. Anstine is to serve a 12 month probationary period. She will be sworn in by the Fiscal Officer at this time. Roll Call Vote was unanimous.

ROAD:

- Vehicle/Sign Inspections are done for November 2022.
- CEMETERY REPORT - Burials – 4 ; Foundations – 1 ; Graves – 0 ; Foundation Repair -
- Mr. Hupko advised that we have prioritized foundation repair with Mr. Zelinsky for the cemetery.

POLICE:

- 148-Total calls, 70-Calls for Service, 10-Observed Calls, 58-Assist other agencies, 124-Traffic Stops, Resulting in 97-Warnings, 27-Citations, 4 Traffic Crashes, 3-DUS, 49-Residential Security Checks, 3-Senior citizen welfare checks
- 6-Arrests, 6 Misdemeanor by our Detective and Patrol Division's
- Reserve Officers worked a total of 16 hours - Officers traveled 7,657 miles patrolling the township. An average of 77 miles per shift. Cruiser 103 the 2015 Ford Explorer Mileage (146,843) was having issues changing gears possibly due to a transmission issue. On 11/29/2022, Cruiser 103 was taken to Klaben Ford in Warren to assess the issue. Klaben Ford reported back that the issue was transmission related and would cost over \$5500.00 to replace the transmission. The decision needs to be made to get it repaired or take it out of service, and sell it on Gov Deals. Roll Call Vote was unanimous.

RESOLUTION #22-136: Mr. Frost moved and Mr. Jakubec seconded the motion to not repair Cruiser 103 the 2015 Ford Explorer. It will be taken out of service and placed on GovDeals.net for the sale. We will sell with the equipment left on and only to a law enforcement agency. Roll Call Vote was unanimous.

RESOLUTION #22-137: Mr. Jakubec moved and Mr. Frost seconded the motion approving the Chief to apply for Ohio Law Enforcement Body Armor Program Grant for outer vests for all officers. Whatever awarded 25% match. Possible \$25,000 award with \$6,000 match from township. Roll Call Vote was unanimous.

ZONING:

- Zoning permits - (2) New 1-family dwelling (Fawn Meadows), Commercial Addition Antonine Sisters - Appeals/Zone Change Fees— 0 - Total all Fees \$12,892.50
- Year-to-Date Total Collected: \$53,037.48 - Year-to-Date Permits Issued: 41 - Year-to-Date Total Valuation of New Investment: \$8,762,930
- Approved - Sheetz – Bailey Rd and Bailey Court E
New Construction Recycling Center 12220 Debartolo Storm water submitted.
- Possible - New Warehouse/office 13001 Mahoning Ave
Storage building TSI Western Star
New 1-family dwelling 3166 Rosemont
- Public Meetings: Zoning Commission – Did not meet December. Re-Org meeting January 11.
Zoning Appeals Board – Re-Org meeting January 26.

Complaints and Violations - Total 12 Open Complaints, 3 New Complaints, 2 Closed cases, 13 Cases ongoing (4 – 2022, 4 - 2021, 2 – 2020, 3 – 2019)

RESOLUTION #22-138: Mr. Frost moved and Mr. Hemphill seconded the motion to authorize payment of Invoice # 199268 from iWorQ for the 2023 license renewal for permitting software in the amount of \$1,700.

RESOLUTION #22-139: Mr. Frost moved and Mr. Hemphill seconded the motion to reappoint Gary Hemphill to the Appeals Board for a five year term (2023-2027). Roll Call Vote was unanimous.

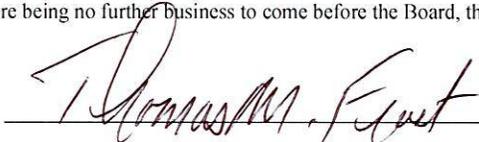
RESOLUTION #22-140: Mr. Frost moved and Mr. Hemphill seconded the motion to reappoint Jim Roberts to the Zoning Commission for five year term (2023-2027). Roll Call Vote was unanimous.

- Update: Ohio Appalachian Grant program for Infrastructure, Eastgate Regional Council of Governments provided a review of the 37 proposal in the 3-county region and deemed the N. Bailey and Bailey Court intersection project to not be eligible. Eastgate will work with us to identify potential other funding sources.
- Spoke with ODOT Office of Jobs & Commerce regarding two other possible funding sources of funding for the intersection project.

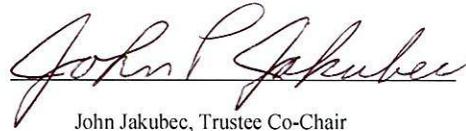
PUBLIC COMMENT:

- Ms. Jean Sudimak thanked the person who wishes to remain anonymous for making the red bows for the township signs.

There being no further business to come before the Board, the meeting adjourned at 7:15pm.



Thomas Frost, Trustee Chair



John Jakubec, Trustee Co-Chair



Alan Hemphill, Trustee



Judy A. Patton, Fiscal Officer

Hire FF
Bryce Fisher

Hire FF
Amber
Anstine

Cruiser #103
For Sale
GovDeals
Apply for
Body Armor
Grant

iWorQ
Zoning
Software
Reappoint
Gary
Hemphill
ZBA
Reappoint
Jim Roberts
ZC