

JACKSON TOWNSHIP TRUSTEES

Held November 16, 2021 6:00 pm

Financials for October 2021.

Waiver of Tax Budget for 2022. Underpayment Jakubec Trustee Salary

Then & Now POs

Joseph Koziel Firefighter

Zoning Com Alt-Elliott; Zoning Appeals Alt-Hochendoner

Present – Trustee Hemphill, Trustee Jakubec, Trustee Frost, Fiscal Officer Patton, Police Chief Taillon, Road/Cemetery Sexton Scott Hupko, Fire Chief Graham, Zoning Inspector D’Avignon and 9 guests.

- Mr. Hemphill introduced Chief Prosecutor, Gina DeGenova, Mahoning County Prosecutor Office, who gave an overview on the different services on there website that the Prosecutor Office offers the township and residents.

RESOLUTION #21-112: Mr. Jakubec moved and Mr. Frost seconded the motion to approve the minutes of the October 19, 2021 Regular Trustee Meeting. Roll Call Vote was Unanimous.

Vouchers and warrants #29689 thru #29726 and Vouchers #2021-467 thru #2021-519 were approved for payment.

CORRESPONDENCE:

- Received quote from Medical Mutual for 2022 Health Insurance coverage that will increase 4.83%.
- Received an audit management representation letter for us to send to Auditor of State and Joey Jones, Chief Auditor for the trustee chair and fiscal officer to sign and email back. He asked if we wanted a post audit conference, it is not required. The trustees decided they did not need to meet for a post audit report.
- Burnham & Flower sent an Oath of Office for Mr. Jakubec and Mr. Hemphill. We will be sent Faithful Performance Bonds for each and also adding Karen Novak and Angela Javorsky.

OLD BUSINESS:

- Mr. Jakubec was hopeful that ditching could be done this year on Shaffer Road. Paving probably won’t be done until spring of 2022.

NEW BUSINESS:

RESOLUTION #21-113: Mr. Hemphill moved and Mr. Frost seconded the motion approving the following: Cash Summary by Fund, Appropriation Payment Register, Appropriation Register, Revenue Status, Fund Status, Bank Reconciliation and Credit Card Attestations for October 2021. Roll Call Vote was unanimous.

RESOLUTION #21-114: Mr. Jakubec moved and Mr. Frost seconded the motion for the waiver of adoption of 2022 tax budget per section 5705.28 from the Mahoning County Auditor and Mahoning County Budget Commission. Roll Call Vote was Unanimous.

RESOLUTION #21-115: Mr. Hemphill moved and Mr. Frost Seconded the motion .to pay trustee, John Jakubec \$519.91 for an underpayment of his salary in June of 2019, payment #285-2019 per Auditor of State Audit result. Mr. Jakubec has to abstain from voting. Roll Call Vote: Mr. Jakubec abstained; Mr. Frost – Yes; Mr. Hemphill-Yes. Vote passed.

- The First Original Certificate for 2022 will be sent to the Mahoning County Auditor.
- Wired Government Building Lease Payment to The Bank of New York Mellon for \$35,033.29 on 11/14/2021.

RESOLUTION #21-116: Mr. Hemphill moved and Mr. Frost seconded the motion Then and Now Purchase Orders – Tri-Area Electric payment #29726 - \$13,200.00. Roll Call Vote was unanimous.

- Mr. Jakubec advised that Everbrite has swept the Commerce Park streets for \$800.00/Total.

FIRE:

- CALL TOTALS – October 16, 2021 through November 14, 2021 at 1039 hours
- Fire Calls: 4, Mutual Aid: 0, Service/Assist: 5, MVA: 5
- Alarm Drop/Poss. Fire: 8 (This includes any open burns/smoke invest./controlled burns), Extrication: 0, Medical: 28, HazMat/Gas Leak/CO: 1 - TOTAL: 51 (Call #402 – 452)
- Attended CPR training on October 26 to recertify each department member
- Hosted Grab and Go Trick or Treat on October 31
- Completed Jackson FD’s enrollment in Fire and EMS Academy One (online training provided by University Hospital
- Attended ALS Drug Class on November 14
- North Jackson Nutrition held fundraiser for Jackson FD on November 8
- Hosting Santa at Station December 4 from 10AM to 12PM
- North Jackson Dollar General hosting toy collection for Jackson FD to share with Adopt a Family’s We’ll be at Dollar General December 11 from 10AM to 2PM collecting donations.

RESOLUTION #21-117: Mr. Hemphill moved and Mr. Frost seconded the motion for the hiring of Joseph Koziel as a probationary firefighter based on recommendation from Chief Graham. Mr. Koziel is to serve a 12 month probationary period. He has completed and passed the background investigation, physical exam, essential function analysis and drug testing. He is present and was sworn in by the Fiscal Officer. Roll Call Vote was unanimous.

ROAD:

- Vehicle/Sign Inspections are done for October 2021.
- Cemetery Report - Burials - 2 ; Foundations – 0; Graves - 0
- Mr. Hupko advised that pot holes on Shaffer Road will be repaired in about 2 weeks.
- Mr. Jakubec advised that things are working out well with the other person in the road department.

POLICE:

- 181-Total calls, 119-Calls for Service, 6-Observed Calls, 56-Assist other agencies and 0-Domestic Violence call
- 120-Traffic Stops, Resulting in 102-Warnings, 26-Citations, 12-Traffic Crashes, 1-DUS and 0-OVI Arrest
- 311-Residential Security Checks, 4-Senior citizen welfare checks
- 2-Arrests, 0-Felony & 2-Misdemeanant by our Detective and Patrol Division’s
- Reserve Officers worked a total of 38 hours -
- Officers traveled 7,845 miles patrolling the township. An average of 73 miles per shift.
- In October all Officers received training and were certified in CPR, AED and Narcan procedures.
- All Officers completed the annual mandatory required firearms training for handgun, shotgun, Taser, and rifle.
- The Supervisory board met with Sgt. Steven Schneider and reviewed with him the Department Performance Evaluation. The consensus was he has completed the one-year probationary period, Tier 1 and should be moved to the Tier 2 pay scale
- We received a \$1000.00 grant from OTARMA. We ordered (4) storage compartment trunk organizers for some of our cruisers. Total \$1,199.96
- The Trustees approved the closure for Liberty Park will be effective November 17, 2021.

ZONING:

- Zoningpermits (2) Occupancy Permit (Purfoods), Wall Sign Permit (FedEx Ground)
- Fees for Zoning Permits--\$98.34; Appeals/Zone Change Fees— \$0 - Total all Fees \$98.34
- Year-to-Date Total Collected: \$23,886.24 - Year-to-Date Permits Issued: 46
- Year-to-Date Total Valuation of New Investment: \$3,625,408
- Pending - Single-family Dwelling – Shaffer Rd \$2,490 permit fee; Accessory Building – N Lipkey Rd \$900 permit fee Approved - American Transmission Systems – 12185 Bailey Court E \$54,000 permit fee; Purfoods Office Addition – 12485 Commissioner \$24,000 permit fee
- Zoning Commission – did not meet November; Zoning Appeals Board – Did not meet October; Will not met November - no new business
- Total 14 Open Complaints - 0 New Complaints - 2 Closed cases - 12 Cases ongoing

RESOLUTION #21-118: Mr. Frost moved and Mr. Jakubec seconded the motion to appoint Shawn Elliott as Alternate to Zoning Commission. Dan Hochendoner will be appointed as Alternate to Zoning Appeals Board. Roll call vote was unanimous.

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

JACKSON TOWNSHIP TRUSTEES

HeldNovember 16, 2021Page 2 of 2 Pages6:00pm

Terminate
Firefighter
Brandon
O'Hara

PUBLIC COMMENT:

RESOLUTION #21-119: Mr. Frost moved and Mr. Jakubec seconded the motion to enter into Executive Session per ORC 121.22(G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, policies or compensation of a public employee compensation and policies for the Fire Department Personnel. Roll Call Vote: - Mr. Frost -Yes; Mr. Hemphill- Yes; Mr. Jakubec –Yes. Roll Call vote was unanimous.
RESOLUTION #21-120: Mr. Hemphill moved and Mr. Frost seconded the motion to re-convene after Executive Session. Roll Call Vote: Mr. Frost -Yes; Mr. Hemphill-Yes; Mr. Jakubec –Yes. Vote was unanimous.
RESOLUTION #21-121: Mr. Hemphill moved and Mr. Jakubec seconded the motion for the recommendation by Fire Chief Graham that Firefighter Brandon O’Hara be terminated. Roll Call Vote was unanimous.

- The trustees changed the date for the December 21, 2021 to December 14, 2021 at 12:30pm. The Trustee Reorganization Meeting will follow after the Regular Meeting.

There being no further business to come before the Board, the meeting adjourned at 7:38pm.

Alan Hemphill, Trustee Chair

Tom Frost, Trustee Co-Chair

John Jakubec, Trustee

Judy A. Patton, Fiscal Officer