

## JACKSON TOWNSHIP TRUSTEES

Held March 19, 2019

6:00 pm

Present – Trustee Frost, Trustee Jakubec, Trustee Hemphill, Fiscal Officer Patton, Fire Chief Dave Graham, Road/Cemetery Dept.-Scott Hupko, Police Chief Taillon, Zoning Inspector Locke and 15 guests.

**RESOLUTION #19-029:** Mr. Frost moved and Mr. Jakubec seconded the motion to approve the minutes of the March 19, 2019 Regular Trustee Meeting. Vote was unanimous.

Vouchers and warrants #28206 thru #28282 and Vouchers #78-2019 thru #126-2019 were approved for payment.

**CORRESPONDENCE:**

- NEO Development and Finance Authority sent a letter for the Annual Meeting for Tax Incentive Review Council (TIRC) – March 26, 2019, 10:00am at Commissioners Offices, for the review all the Enterprise Zone Agreements. We need a representative from the Township Trustees to be on the Council. Mr. Frost and Mr. Hemphill were our representatives last year.

**RESOLUTION #19-030:** Mr. Frost moved and Mr. Jakubec seconded the motion to re-appoint Mr. Frost and Mr. Hemphill as the township’s representatives for the Tax Incentive Review Council (TIRC) for 2019. Vote was unanimous.

- Received a letter from District Board of Health about complaint #20190041, 13396 Palmyra Road-Open dumping of solid waste, 21 tires. Corrective action required to return compliance.
- County Commissioners sent a Memorandum of Understanding for Support of the Hazardous Materials Response Team for Operations and maintenance of the Hazardous Material Response Team. Based on 2010 Census – Jackson Township 2,114 population - \$211.40 Total.

**RESOLUTION #19-031:** Mr. Hemphill moved and Mr. Frost seconded the motion approving the Support of the Hazardous Materials Response Team and approving the payment of \$211.40. Vote was Unanimous.

- Mahoning County Assistant Prosecutor, Karen Markulin Gaglione, sent a letter on Opinion No. 19 JAC 02 about transient vendors. A resolution was included for the township to adopt.
- Resolution for Transient Vendors Pursuant to R.C. 505.94 Requiring Registration and Regulating Transient Vendors. The
- U.S. Census Bureau sent a 2019 Boundary and Annexation Survey Annual Response and Contact Update Form. We can respond via website, email or complete the form and return. Inspector Locke has already responded to this Survey.

**OLD BUSINESS:**

- Reported leak that was in our Administration Office ceiling was caused by a broken vent pipe in the attic space. The roofing contractor we called in determined the problem. It was done when Spectrum put fiber optic cable in last year. Mr. Jakubec and Mr. Hupko made the repairs and Spectrum was sent the information on the total charges of \$361.58.
- Mr. Hemphill attended the Annual Engineer Meeting and brought back a meeting packet for the other trustees and if the public would like to view it is in the Administration Office and can be viewed between 10:00 am to 3:00pm.
- Mr. Jakubec advised that the roofing on the pavilions will start in April 2010.
- Mr. Frost advised that the Mahoning County Commissioners may enact a License Fee for the county for the Mahoning County Engineer.

**NEW BUSINESS:**

**RESOLUTION #19-032:** Mr. Hemphill moved and Mr. Frost seconded the motion approving the following: Cash Summary by Fund, Appropriation Payment Register, Appropriation Register, Revenue Status, Fund Status and Bank Reconciliation for February 2019. Vote was unanimous.

**RESOLUTION #19-033:** Mr. Hemphill moved and Mr. Jakubec seconded the motion approving first Permanent Appropriations for 2019 totaling \$2,224,282.63. Vote was unanimous.

- We will be purchasing the new Police 2019 White Ford Utility Interceptor instead of leasing. Savings of \$1461.76
- Voided check No. 28251

**RESOLUTION #19-034:** Mr. Frost moved and Mr. Hemphill seconded the motion for Then and Now PO for Don Hall-Excavating for Road Department - \$4985.00. Vote was unanimous.

- Mr. Jakubec advised that washout of Gault Road has been repaired.

**FIRE:**

- Fire reports for February 2019
- Quotes received for Thermal Imaging Cameras. Warren Fire quoted: Seek Reveal Fire PRO – Qty-5 and 1-V320 Thermal Imager-\$5855.00; V320 Thermal Imager – Fahrenheit Kit – Qty-1-\$2600.00; Seek Reveal Fire PRO – Qty-5 - \$3424.00.

**RESOLUTION #19-035:** Mr. Frost moved and Mr. Hemphill seconded the motion to purchase 5 Ea. - Seek Reveal Fire PRO and 1-V320 Thermal Imager-Fahrenheit Kit for a total of \$5855.00 from MES Warren Fire Equipment. Vote was unanimous.

- The Annual SCBA and Fit Tests have been done.

**RESOLUTION #19-036:** Mr. Hemphill moved and Mr. Frost seconded the motion to accept the resignation of Firefighter Randy Kellar as of 3/18/19. Vote was unanimous.

**ROAD/CEMETERY/PARK:**

- Vehicle/Sign Inspections are done for February 2019. Replaced a missing Stop Sign-Blott Road
- One Burial for the month of February 2019.
- Total cost for the Road/Maintenance Building Rest Room - \$10219.12.
- Opening date of Liberty Park is April 1, 2019.

**POLICE:**

- 188-Total calls, 89-Calls for Service, 57-Observed Calls, Assist other agencies-42
- 179-Traffic Stops, Resulting in 129 Warnings, 50 Citations, 5 Traffic Crashes, 6 DUS and 1 OVI Arrest
- 730-Residential Security Checks, 1-Senior citizen welfare checks
- 2-Arrests, 1 Felony & 1 Misdemeanor by our Detective and Patrol Division’s
- Reserve Officers worked a total of 96 hours
- Officers traveled 7,401 miles patrolling the township. An average of 78 miles per shift.
- We received two new MDT’s from Summit County on a Grant. Value over \$10,000. Both have been installed in the Ford Explorers, cars 103 &104.

**RESOLUTION #19-037:** Mr. Frost moved and Mr. Jakubec seconded the motion to purchase three (3) new Dell lap top computers for our cruisers. The current ones are seven years old, constantly needing repairs and can’t be updated. Our service providers have all updated their operating systems to Windows 10. Estimated cost \$2742.76. Vote was unanimous.

**ZONING:**

- Applications for zoning permit-1, 1 application approved (interior directional signs-Purfoods, S.Bailey).
- Fees for applications-\$50.00; Appeals board cases – 0; Zone change-1 (N. Salem Warren Rd., (B-1) Business to A-SER (Agriculture); Total zone change fees-\$425.00; Total all fees---\$475.00
- OUPS variance, moving/scrolling on business identification sign, meeting was March 7<sup>th</sup>, approved with the following conditions, no flashing, scrolling or strobing. Gradual movement to the left or right and background movement is permitted.
- Dunkin Donuts—making progress, water retention/detention plans have been submitted to the county. \$925,000 project
- Purfoods, Commissioner Dr., adding small addition on the north side (front), will need a variance
- Complaint filed with MCHD, tires off rim @ 13396 Palmyra. Tires have been removed
- Contacted Thomas Joseph, 12791 Palmyra Rd., advised small addition needs a permit.
- Yuhas, 1450 N Salem Warren Rd., left 2 messages for Atty. to contact me. Karen (Pros) suggested sending a letter.
- Kinkade, 9135 New Rd., house is finally down, roll off dumpsters have been brought in, cleanup progressing
- Roudebush, 10331 New Rd., all vehicles are now in sons name, camper/trailer needs transferred to son. They have someone lined up to be removed camper. Karen (pros) has given them till 4/1/2019 to have some forward progress.
- 11715 Mahoning Ave., (Long Bar) will have new owner in month, (PMF Rentals—storage trailers)
- 18 S Salem Warren Rd., (Macovitz—old Pellin property), was in to discuss new building he wants to build. Advised to contact MCPC, Chrystalline regarding the flood zone.

**RESOLUTION #19-038:** Mr. Frost moved and Mr. Jakubec seconded the motion enact the Noxious Weed Ordinance as per ORC 5579.05 for the cutting and destroying of noxious weeds for the 2019 season. Vote was unanimous.

Financial Reports-February 2019

1<sup>st</sup> Perm. Approps 2019

Then & Now PO.

Thermal Imaging Cameras

Firefighter Kellar Resigns.

3 Laptops for Cruisers

Noxious Weed Resolution 2019.

# RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

## JACKSON TOWNSHIP TRUSTEES

Held March 19, 2019 Page 2 of 2 Pages

6:00pm

**ZONING:**

- Sidley is under new ownership and is cleaning up.

**PUBLIC COMMENT:**

- Mr. John Hirst thanked the Police and Fire for their quick response time when they were called to his house.
- Mr. Troy Rhodes introduced himself as the area's representative for First Energy Electric.

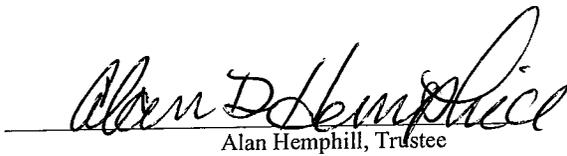
**RESOLUTION#19-039:** Mr. Hemphill moved and Mr. Jakubec seconded the motion to enter into Executive Session per ORC 121.22(G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, policies or compensation of a public employee for the Police and Fire Department. Roll Call Vote: Mr. Hemphill - Yes; Mr. Jakubec - Yes; Mr. Frost - Yes. Vote was unanimous.

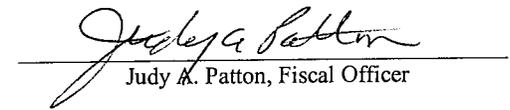
**RESOLUTION #19-040:** Mr. Hemphill moved and Mr. Jakubec seconded the motion to re-convene after Executive Session. Roll Call Vote: Mr. Hemphill - Yes; Mr. Jakubec - Yes; Mr. Frost - Yes. Vote was unanimous.

There being no further business to come before the Board, the meeting adjourned at 8:12pm.

  
Thomas Frost, Trustee Chair

  
John Jakubec, Trustee Co-Chair

  
Alan Hemphill, Trustee

  
Judy A. Patton, Fiscal Officer