

JACKSON TOWNSHIP TRUSTEES

Held November 15, 2016

6:00 pm

Present – Trustee Frost, Trustee Hemphill, Fiscal Officer Patton, Battalion Chief Hemphill, Road Department-Mark Plant, Police Chief Taillon, Zoning Inspector Locke and 13 guests.

**RESOLUTION #16-087:** Mr. Frost moved and Mr. Hemphill seconded the motion to approve the minutes of the October 18, 2016 Regular Trustee Meeting. Vote was unanimous.

**RESOLUTION #16-088:** Mr. Hemphill moved and Mr. Frost seconded the motion to approve the minutes of the October 20, Special Trustee Meeting. Vote was unanimous.

Vouchers and warrants #26518 thru #26599 EFTs #429-2016 thru #475-2016 were approved for payment.

**CORRESPONDENCE:**

- Bureau of Worker’s Comp estimated annual premium due before January 1, 2017. Total for Township - \$8044.27 (Police/Road/Adm-\$6204.12; Fire-\$1840.15. A 2% discount (\$160.89) if we pay at one time. We are required to file a True Up payroll report for 2016 in January 2017.
- Barbara Ross, Township Grant Writer, is not going to be able to write grants for the township due to health issues.

**OLD BUSINESS:**

- Annual Employee Recognition Dinner will be December 9, 2016 at 6:00pm.
- 2007 Chevrolet-Impala – Clean Trade - \$4900; Retail - \$6975-\$5940/Average price from General Fund to Police Fund (3101 for Advance repayment). 2005 Colorado - Clean Trade - \$8275; Retail - \$3100. Not transferring any money from the Road Fund to the General Fund. The sale of the 1988 Chevrolet Road Truck at Auction was \$2700.00 plus \$75.00 for the cap and will be deposited in the Road Fund-2021.
- Mr. Hemphill announced that the large dump truck is gone.
- Mr. Hemphill has received a set of prints (ADA compliant) for restroom facilities in the Road Department building. We will advertise for bids after approval from the Prosecutor’s Office.

**NEW BUSINESS:**

**RESOLUTION #16-089:** Mr. Frost moved and Mr. Hemphill seconded the motion approving Cash Summary and Financial Reports for October 2016. Vote was unanimous.

**RESOLUTION #16-090:** Mr. Hemphill moved and Mr. Frost seconded the motion for final grant application for the Ohio Public Works Commission Program Year 2017, namely The Commerce Park Infrastructure Repair Project, Phase 2 designating the Chairman of the Board and Fiscal Officer as being able to sign contracts and designating MS CONSULTANTS, INC as the project manager and declaring an emergency for the preservation of citizens of Jackson Township.

**RESOLUTION #16-091:** Mr. Hemphill moved and Mr. Frost seconded the motion confirming the closing of Gault Road, between Blott and New Road, for Culvert Repair from 11/14/16 to 11/16/16. Vote was unanimous.

**RESOLUTION #16-092:** Mr. Frost moved and Mr. Hemphill seconded the motion approving Then and Now Purchase Order for the 2<sup>nd</sup> half lease payment for \$31,936.71 with the Bank of New York. Vote was unanimous.

- Medical Insurance renewal.

**FIRE:**

- Battalion Chief Hemphill gave the Fire Report for October 2016.

**ROAD:**

- Vehicle/Sign Inspections are done for October 2016. All signs have been changed in the township.
- Discussion for Share Ohio/Mutual Aid with other townships. Mr. Plant will go back to the other townships and advise them that the township trustees should get involved for an agreement for shared services.
- We have had 1 burial and two cremations.
- The lights are being put on the trees for Christmas.
- Mr. Hemphill asked Mr. Plant to check with the County Engineer’s about posting No Thru Trucks sign on Bailey Road North.

**POLICE:**

- 82-Calls for Service, 58-Observed Calls, 192-Traffic Stops, Resulting in 118 Warnings, 79 Citations, 2 Traffic Crashes, 8 DUS and 1 OVI Arrest
- 255-Residential Security Checks, 2-Senior citizen welfare checks
- 11 Arrests, 7 Felony & 4 Misdemeanant by our Detective and Patrol Division’s
- Reserve Officers worked a total of 210 hours
- Officers traveled 9,683 miles patrolling the township. An average of 94 miles per shift.
- JPD has achieved Provisional status from the Ohio Collaborative Law Enforcement Agency Certification.
- We applied for and have been approved to receive free in-car printers and the eCitation module contained in the Ohio Law Enforcement Information System (OLEIS).
- The JPD vehicle auction was held and the proceeds were \$5825.00
- “No trucks” on residential streets 17 citations so far this month.

**ZONING:**

**RESOLUTION #16-093:** Mr. Frost moved and Mr. Hemphill seconded the motion approving special mowing charges from All Star Lawn to be put on the following individual's property taxes:  
50-024-0-019.00-0, 2197 Salem Warren Road, North Jackson, OH 44451 - McDougal, Michael & Grace E. - \$400.00.  
50-012-0-018.00-0, 12441 Gladstone Road, Warren, OH 44481 - Necastor Sandra L. - \$200.00. Mr. Frost would like Ms Locke to check and see about putting the 2197 Salem Warren Road property can be put into the land bank. Vote was unanimous.

- Applications for Zoning - 4 permits - 3 permits were issued—(Residential fence, Directional interior sign, Alteration to SFD (breezeway). 1 permit voided
- Total fees for zoning permits since last meeting \$105.00 and \$5,200 value of permits issued
- Mobile home park - Received a detailed map with locations for the mobile homes
- Road right of ways, Commerce Park. – Does township want to issue permits? Mr. Hemphill would like Ms. Locke to check with other townships to see what permits they issue and charges. Then the trustees can make a policy for these permits.
- Fencing issues, Silica Rd., N. Lipkey Rd.
- 2 violation letters, N. Salem Warren and Silica Rd
- SE corner of Bailey Court East has been rented, landscaping co.
- Business owner came in needing info on storage units and duplexes
- Resident from Ellsworth came in looking for some information on shooting ranges and permit requirements from the county for structures.
- Leaf burning - Fire department regulations.
- Dollar General Property has not closed and transferred yet.
- Research on animal husbandry with the Prosecutor’s Office.
- Called Health Dept., needing info for septic approval and re-platting of a large parcel
- OUPS project update - Bids for the project came in over budget and they are doing some changes for a cost factor.
- 2 phone calls & emails to architect company with Dollar General
- 6 calls from realtors, appraisers, county departments, and residents. 2 calls & emails from architect with OUPS project
- Fences, Sheds, Accessory Buildings, Large Additions – Residents need to check if a permit is needed.
- Occupancy Permits are also required for business/industry.
- Ms Locke gave the trustees concept for growth paperwork to the trustees that has to be sent back to the Planning Commission. Mr. Hemphill will review.

**PUBLIC COMMENT:**

- Ms. Lucille McDougal asked that light on the south side of the fire station be fixed. Mr. Plant will check this out.
- Mr. Gary Hemphill advised of the Citizens Association Annual Tree Lighting at the township Gazebo on December 4, 2016 at 6:00pm.
- Ms. Brenda McDougal advised that Santa will be arriving by Fire Truck at the Fire Department on Sunday, December 10, 2016 from 2:00 to 4:00 pm.

Financial Reports for Oct.

OPWC Final Grant Application

Culvert Road Closing Gault Rd. Building Lease Payment.

Property Mowing Tax Resolution

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

JACKSON TOWNSHIP TRUSTEES

Held November 15, 2016

6:00pm

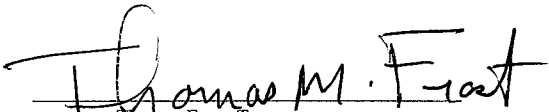
Medical Insurance for 2017

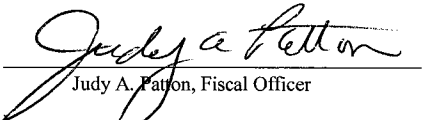
**RESOLUTON #16-094:** Mr. Hemphill moved and Mr. Frost seconded the motion to enter into Executive Session per ORC 121.22(G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, policies or compensation of a public employee for the Road Department. Roll call vote: Mr. -Yes; Mr. Harkleroad-Absent; Mr. Hemphill-Yes.  
**RESOLUTION #16-095:** Mr. Hemphill moved and Mr. Frost seconded the motion to re-convene after Executive Session. Roll Call Vote: Mr. Frost- Yes; Mr. Harkleroad-Absent; Mr. Hemphill-Yes.  
**RESOLUTION #16-096:** Mr. Hemphill moved and Mr. Frost seconded the motion to stay with Medical Mutual for Medical Insurance for 2017. The first premium payment will be due December 1, 2016. The benefits will stay the same with a 14.4% increase in premium charges.

There being no further business to come before the Board, the meeting adjourned at 7:20pm.

  
Alan Hemphill, Trustee Chair

  
Olin Harkleroad, Trustee Co-Chair

  
Thomas Frost, Trustee

  
Judy A. Patton, Fiscal Officer