

# JACKSON TOWNSHIP

## SIGN REQUEST

- Available to all Jackson Township's nonprofit, civic, and/or service organizations on first come first serve basis.
- This form must be filled out and presented in writing to the township Secretary at the administration office during regular business hours. **No email or faxes will be accepted.**
- Form to be completed/signed by submitter and **MUST** include contact/cell phone number.
- Requests to be made 2 weeks or more in advance, but no more than 4 weeks in advance. Posting on sign no more than 5 days before event and **TOWNSHIP EVENTS TAKES PRECEDENT.**
- Very short notices **ONLY** and submitted exactly as wanted.
- No political oriented information permitted.
- **Acceptance is complete after Trustee Approval.**

Date: \_\_\_\_\_

Organization Name: \_\_\_\_\_

Individual Name: \_\_\_\_\_

Cell/Phone Number: \_\_\_\_\_

Requested Date for Posting: \_\_\_\_\_


Name: \_\_\_\_\_ Date Received: \_\_\_\_\_ Time \_\_\_\_\_

Trustee Approval: \_\_\_\_\_